

Fee Schedule

Probate - Wills and Administration

Note: As of July 1, 2001, separate fee for names indexed over 10 has been eliminated. Technology Trust Fund Fee does not apply to Wills.

NO FEES ON ANY PROBATE TRANSACTION SHOULD BE COLLECTED UNTIL THE APPLICABLE PAPERWORK IS FILED.

Account Code	Amount	Va. Code Section	Description
037	≤ \$15,000 = \$0 >15,000 = 10¢ per 100	§ 58.1-1712	State probate tax
037	Same as above	§ 58.1-1717	Additional state probate tax, only when additional tax ≥ \$25 . Calculated upon receipt of final inventory.
037	\$25	§ 58.1-1717.1	A \$25 fee is charged on the recordation of a list of heirs pursuant to § 64.2-509 or an affidavit pursuant to § 64.2-510 unless there has been a will admitted to probate or a grant of administration issued.
215 or 216	⅓ of state tax	§ 58.1-1718	Local probate tax (if ordinance adopted by locality).
215 or 216	\$25	§ 58.1-1718	Adopted by local ordinance. A charge a \$25 fee for the recordation of a list of heirs pursuant to § 64.2-509 or an affidavit pursuant to § 64.2-510 , as provided in § 58.1-1717.1
212 or 222	\$1	§ 58.1-3314 § 58.1-3315	Transfer fee (should also be charged with Real Estate Affidavit)
302	≤\$5,000 = 0 ≤\$50,000 = \$20 <\$100,000 = \$25 >\$100,000 = \$30	§ 17.1-275(A)(3)	Qualifications. Fee Includes: Oath, Initial bond, issuing two certificates of qualification, and preparing order of qualification.
302	\$2	§ 17.1-275(A)(9)	Additional Certificates
302 315	\$5	§ 17.1-275 (A) § 64.2-409	Clerk's fee for lodging, indexing and preserving a will.

Account Code	Amount	Va. Code Section	Description
302	\$14.50 (≤ 10 pgs) \$28.50 (11-30 pgs) \$48.50 (≥ 31 pgs)	§ 17.1-275(A)(2)	Recording and indexing Will, Real Estate Affidavit, Inventories, Accountings, or List of Heirs. If a Codicil is presented at the time of probate/qualification it is considered a part of the will and not charged as if it is a separate document but added as additional pages. If a Codicil is received on a later date, then fees are charged. See Attorney General Opinion to Sturgill dated May 21, 1993, Affidavit of Notice of Probate.
145	\$3.50	§ 17.1-275(A)(2)	Designated for the Virginia State Library.
302	\$3	§ 17.1-275(A)(6)	Assessed for subsequent bonds (not for original bond upon qualification).
407	Varies	§ 17.1-275(A)(27)	Credit/Debit Card Convenience Fee: Not to exceed 4% of amount paid; or flat fee of \$2 per transaction; or the greater of \$2 or percentage (max 4%) of amount paid.

Deeds and Contracts

Account Code	Amount	Va. Code Section	Description
039	$\leq \$10$ million 25¢ per \$100 value $> \$10 \leq \20 million 22¢ per \$100 value $> \$20 \leq \30 million 19¢ per \$100 value $> \$30 \leq \40 million 16¢ per \$100 value Over \$40 million 13¢ per \$100 value	§ 58.1-801 through § 58.1-811	State recordation tax (grantee), exemptions, and non-taxable. Grantee tax rate applied to greater of the consideration paid or the actual value of the property conveyed.

Account Code	Amount	Va. Code Section	Description
039	$\leq \$10$ million 18¢ per \$100 value $> \$10 \leq \20 million 16¢ per \$100 value $> \$20 \leq \30 million 14¢ per \$100 value $> \$30 \leq \40 million 12¢ per \$100 value Over \$40 million 10¢ per \$100 value	§ 58.1-803(E)	Grantee tax rate for Refinance Deed of Trust (RFDT) paid only on that portion of the amount of the bond or other obligation secured thereby.
039	\$25	§ 58.1-807(D)	Oil & gas lease
	\$50	§ 58.1-807(D)	Coal & mineral lease
	\$25	§ 58.1-807(E)	Outdoor advertising (billboard) lease
	\$75	§ 58.1-807(F)	Communication tower lease
	\$15	§ 58.1-807(F)	Communication equipment or antenna
213 county 214 city 1 224 city 2	$\frac{1}{2}$ State Grantee Tax	§ 58.1-814	Local recordation tax –grantee, (if ordinance adopted by locality)
038	25¢ per \$500 value	§ 58.1-802	State share of grantor tax. The grantor rate of the tax, when the consideration or value of the interest, whichever is greater, exceeds \$100, is 50 cents for each \$500 or fraction thereof divided 50-50 between the state and locality.
220 locality 1 223 locality 2 226 locality 3	25¢ per \$500 value	§ 58.1-802	Local recordation tax-grantor
212 locality 1 222 locality 2 225 locality 3	\$1	§ 58.1-3314 § 58.1-3315	Transfer Fee

Account Code	Amount	Va. Code Section	Description
212 locality 1 222 locality 2 225 locality 3	\$1.75	§ 58.1-3314(2)	(Deeds of Partition)
035	\$3	§ 58.1-817	Open Air Preservation assessed on deeds and deeds of trust where Va. Outdoors Foundation holds open space easements
423	Up to \$5	§ 17.1-258.3:1	Allow courts with a network or system for electronic filing of land records to charge a fee not to exceed \$5 per instrument for every land record filed by paper.
407	Varies	§ 17.1-275(A)(27)	Credit/Debit Card Convenience Fee: Not to exceed 4% of amount paid; or flat fee of \$2 per transaction; or the greater of \$2 or percentage (max 4%) of amount paid.
014	\$0.05 per \$100	§ 58.1-802.4	Regional Congestion Relief Fee on deeds, instruments or writings that grants, assigns, transfers or otherwise conveys lands, tenements or other realty located in any county or city that is in Planning District 8.
015	\$0.15 per \$100	§ 58.1-802.3	Effective 7/1/18, eligible courts shall impose a WMATA fee on every taxable deed.
	\$0.15 per \$100	§ 33.2-214.3 § 33.2-286	Regional Transportation Improvement Fee on deeds, instruments or writings that grants, assigns, transfers or otherwise conveys lands, tenements or other realty located in any county or city that is a member of the Northern Virginia Transportation Authority.
022	\$0.06 per \$100	§ 58.1-802.5	Hampton Roads Regional Transit Fund Fee on deeds, instruments or writings that grants, assigns, transfers or otherwise conveys lands, tenements or other realty located in any county or city that has an ordinance in Planning District 23.

A. Certificates of Full and Partial Satisfaction

Account Code	Amount	Va. Code Section	Description
301	\$14.50 (≤ 10 pgs) \$28.50 (11-30 pgs) \$48.50 (> 31 pgs)	§ 17.1-275(A)(2)	Recording and Indexing. Do not assess this fee if tendered by any agency of the Commonwealth of Virginia. See Attorney General Opinion Holt dated 4/29/1987, page 83.
036	\$20	HB29 2002 – 2010 Appropriations Act § 3-6.01	Processing Fee. Do not assess this fee if tendered by any agency of the Commonwealth of Virginia. See Attorney General Opinion to Holt dated 4/29/1987, page 83. See Attorney General Opinion to Frey dated 5/15/02.
145	\$3.50	§ 17.1-275(A)(2)	Designated for the Virginia State Library
106	\$5	§ 17.1-279	Technology Trust Fund. Do not assess this fee if document is tendered by any federal, state, or local government.
407	Varies	§ 17.1-275(A)(27)	Credit/Debit Card Convenience Fee: Not to exceed 4% of amount paid; or flat fee of \$2 per transaction; or the greater of \$2 or percentage (max 4%) of amount paid.

B. Deeds Without Plats

Account Code	Amount	Va. Code Section	Description
301	\$14.50 (≤ 10 pgs) \$28.50 (11-30 pgs) \$48.50 (> 31 pgs)	§ 17.1-275(A)(2)	Recording and indexing deeds without plats. Do not assess this fee if tendered by any agency of the Commonwealth of Virginia. See Attorney General Opinion Holt dated 4/29/1987, page 83.
035	\$3	§ 58.1-812	Open Air Preservation assessed on deeds and deeds of trust where Va. Outdoors Foundation holds open space easements
036	\$20	HB29 2002 - 2010 Appropriations Act § 3-6.01	Deed Processing Fee (Charged on Deeds and DOTs when tax under §§ 58.1-801 or 58.1-803 is assessed). Do not assess this fee if tendered by any agency of the Commonwealth of Virginia. See Attorney General Opinion to Holt dated 4/29/1987, page 83. See Attorney General Opinion to Frey dated 5/15/02.
145	\$3.50	§ 17.1-275(A)(2)	Designated for the Virginia State Library

Account Code	Amount	Va. Code Section	Description
106	\$5	§ 17.1-279	Technology Trust Fund. Do not assess this fee if document is tendered by any federal, state, or local government.
407	Varies	§ 17.1-275(A)(27)	Credit/Debit Card Convenience Fee: Not to exceed 4% of amount paid; or flat fee of \$2 per transaction; or the greater of \$2 or percentage (max 4%) of amount paid.

C. Other Instruments With or Without Plat Not Larger Than 8½ x 14

Account Code	Amount	Va. Code Section	Description
301	\$14.50 (≤ 10 pgs) \$28.50 (11-30 pgs) \$48.50 (> 31 pgs)	§ 17.1-275(A)(2)	Recording and indexing deeds with or without plats. Plat is counted as additional page of document. Do not assess this fee if tendered by any agency of the Commonwealth of Virginia. See Attorney General Opinion Holt dated 4/29/1987, page 83.
145	\$3.50	§ 17.1-275(A)(2)	Designated for the Virginia State Library
106	\$5	§ 17.1-279	Technology Trust Fund. Do not assess this fee if document is tendered by any federal, state, or local government.
407	Varies	§ 17.1-275(A)(27)	Credit/Debit Card Convenience Fee: Not to exceed 4% of amount paid; or flat fee of \$2 per transaction; or the greater of \$2 or percentage (max 4%) of amount paid.

D. Deed with Plat Not Larger Than 8½ x 14

Account Code	Amount	Va. Code Section	Description
301	\$14.50 (≤ 10 pgs) \$28.50 (11-30 pgs) \$48.50 (≥ 31 pgs)	§ 17.1-275(A)(2)	Recording and indexing deeds with plat no larger than 8½ x 14. Plat is counted as additional page of document. Do not assess this fee if tendered by any agency of the Commonwealth of Virginia. See Attorney General Opinion Holt dated 4/29/1987, page 83.

Account Code	Amount	Va. Code Section	Description
036	\$20	HB29 2002-2010 Appropriations Act § 3-6.01	Deed Processing Fee. (Charged on Deeds and DOTs when tax under §§ 58.1-801 or 58.1-803 is assessed.) Do not assess this fee if tendered by any agency of the Commonwealth of Virginia. See Attorney General Opinion to Holt dated 4/29/1987, page 83. See Attorney General Opinion to Frey dated 5/15/02.
145	\$3.50	§ 17.1-275(A)(2)	Designated for the Virginia State Library
106	\$5	§ 17.1-279	Technology Trust Fund. Do not assess this fee if document is tendered by any federal, state, or local government.
407	Varies	§ 17.1-275(A)(27)	Credit/Debit Card Convenience Fee: Not to exceed 4% of amount paid; or flat fee of \$2 per transaction; or the greater of \$2 or percentage (max 4%) of amount paid.

E. Plat (No Larger Than 8½ x 14) Without Instrument

Account Code	Amount	Va. Code Section	Description
301	\$14.50 (≤ 10 pgs) \$28.50 (11-30 pgs) \$48.50 (≥ 31 pgs)	§ 17.1-275(A)(2)	Recording and indexing other instruments plat no larger than 8½ x 14. Do not assess this fee if tendered by any agency of the Commonwealth of Virginia. See Attorney General Opinion Holt dated 4/29/1987, page 83.
145	\$3.50	§ 17.1-275(A)(2)	Designated for the Virginia State Library
106	\$5	§ 17.1-279	Technology Trust Fund. Do not assess this fee if document is tendered by any federal, state, or local government.
407	Varies	§ 17.1-275(A)(27)	Credit/Debit Card Convenience Fee: Not to exceed 4% of amount paid; or flat fee of \$2 per transaction; or the greater of \$2 or percentage (max 4%) of amount paid.

F. Plat (Larger Than 8½ X 14) Without Instrument

Note Financial Accounting System (FAS) Users:

- If filed with instrument use **O/P: O** field.
- If separately, use type code **OPM**.

Account Code	Amount	Va. Code Section	Description
301	\$13.50 for each page	§ 17.1-275(A)(2)	Recording and indexing oversized plats
145	\$3.50 for each page		Designated for the Virginia State Library
106	\$5	§ 17.1-279	Technology Trust Fund. Do not assess this fee if document is tendered by any federal, state, or local government.
301	\$5 for all plats	§ 17.1-238	State Highway Plat
407	Varies	§ 17.1-275(A)(27)	Credit/Debit Card Convenience Fee: Not to exceed 4% of amount paid; or flat fee of \$2 per transaction; or the greater of \$2 or percentage (max 4%) of amount paid.

G. Clerk's Local Fund Fees

Note Financial Accounting System (FAS) Users:

- Use the Prepaid Expense Receipt (CPE) with type codes SRA, OCRA; or
- Use the Deed (CLR) Receipt with type code (REMOTE).

Account Code	Amount	Va. Code Section	Description
423	Up to \$5	§ 17.1-258.3:1	Allow courts with a network or system for electronic filing of land records to charge a fee not to exceed \$5 per instrument for every land record filed by paper.
425	Up to \$5	§ 17.1-258.3:2	Allows fee of up to \$5 for each record certified in digital format
407	Varies	§ 17.1-275(A)(27)	Credit/Debit Card Convenience Fee: Not to exceed 4% of amount paid; or flat fee of \$2 per transaction; or the greater of \$2 or percentage (max 4%) of amount paid.
415	Up to \$50 per month per subscriber	§ 17.1-276	Remote Access Subscriber Fee (SRA)

Account Code	Amount	Va. Code Section	Description
416	Varies	§ 17.1-293	Officer of Court Remote Access (OCRA)
426	Varies	§ 17.1-258.3	Allow courts with an electronic filing system (E-Filing) to charge an additional \$5 fee for every civil case initially filed by paper; charge a subscriber fee; and charge \$0.50 per copy/image.

H. Notes for Courts Who Scan Documents

1. Some clerk's offices require the recording agent to provide a copy of the document being recorded, or to pay an additional \$0.50 per page for copying the document if immediate return of the recorded document is requested.
2. The recording process comprises scanning, indexing and verification of the record. A digital image is a non-permanent record. Clerks are required to verify the record created in the office from the original document or an exact paper copy until the verification process is complete.
3. [Virginia Code § 17.1-275 \(A\)\(8\)](#) provides for a fee of \$0.50 for each page or, if an electronic record, each image.

I. Deeds and Contracts Quick Reference Guide

4. Additional Valid Account Codes
 - 236 Local Copies
 - 313 State Copies
 - 315 Miscellaneous Clerk Fee
 - 407 Credit/Debit Card Convenience Fee
 - 421 Postage Reimbursement
 - 423 E-Recording Fee
 - 425 Digital Copy Certification fee
 - 442 Refund (\$25 and Under)
 - 515 Refund (Over \$25)
 - 517 Condemnation

5. Amount Consideration & Value Column

- a. **Consideration** (CON) is the reported payment or recompense for the transfer.
- b. **Actual Value** (VAL) is synonymous with the term **fair market value**, the price at which the property would change hands between a willing buyer and a willing seller, neither being under any compulsion to buy or to sell and both having reasonable knowledge of relevant facts. Actual value may be determined by viewing the following evidence:
 - Certified appraisal of the value of the property being conveyed.
 - HUD-1 or other Settlement Statement providing the purchase price of the property being conveyed.
 - Comparing the reported consideration with the locality's most current assessment.
 - Using the most current Virginia Department of Taxation Assessment Sales Ratio report -- If the median ratio is less than 100% (and that appears to be the case in almost every locality on the Report), this indicates that the assessment for the property type is less than fair market value. In almost every locality, this method will not help the clerk establish a lower actual value than the local assessed value. If the clerk uses this method, the fair market value of the property is calculated by taking the assessed value of the property and increasing it by the resulting percentage for the property group as described above in the example.
 - The FAS will **calculate on the higher of the two values** when both consideration and actual value are entered on the FAS receipt screen.
 - [§ 3-6.01 Deed Processing Fee](#) (036) charged when there is a state grantee tax (039) assessed under [§§ 58.1-802](#) and [58.1-803](#).
 - [§ 58.1-802 State grantor tax](#) (038), when the consideration or value of interest, whichever is greater exceeds \$100, is based on \$0.25 per \$500 or fraction thereof on the greater of deed consideration or property value. **Local grantor tax** (220) based on \$0.25 per \$500 or fraction thereof.
Note: Only jurisdictions of primary or first recording (JUR=Y) collect state taxes. Jurisdictions of secondary recording (JUR=N) only collect local recordation taxes.
 - [§ 58.1-803\(D\) State grantee tax](#) (039) for all instruments **except RFD**T is \$0.25 per \$100 value or portion thereof on first \$10 million, \$0.22 per \$100 on next \$10 million, \$0.19 per \$100 on next \$10 million, \$0.16 per \$100 on next \$10 million, and \$0.13 per \$100 value over \$40 million in value. **Local grantee tax** (213) is 1/3 of state amount.
Note: Only jurisdictions of primary or first recording (JUR=Y) collect state taxes. Jurisdictions of secondary recording (JUR=N) only collect local recordation taxes.

- [§ 58.1-803\(E\)](#) **State grantee tax** (039) for the **RFDT instrument** is \$0.18 per \$100 value or portion thereof on first \$10 million, \$0.16 per \$100 on next \$10 million, \$0.14 per \$100 on next \$10 million, \$0.12 per \$100 on next \$10 million, and \$0.10 per \$100 value over \$40 million in value. **Local grantee tax** (213) is 1/3 of state amount.
Note: Only jurisdictions of primary or first recording (JUR=Y) collect state taxes. Jurisdictions of secondary recording (JUR=N) only collect local recordation taxes.

6. Total Cost & Tax Column

Effective July 1, 2017, allows courts with a network or system for electronic filing of land records to charge a 423 E-Recording fee not to exceed \$5 per instrument for every land record filed by paper pursuant to [§ 17.1-258.3:1](#).

- For **credit/debit card payments**, a credit/debit card convenience fee (account code 407) is charged and may vary from court to court pursuant to [§ 17.1-275\(A\)\(27\)](#).
- **Effective July 1, 2017** pursuant to HB1500, item 365c, the [§ 58.1-817](#) Virginia Outdoor Foundation (VOF) fee (account code 035 @ \$1.00) is charged on every deed admitted to record in those jurisdictions in which the Virginia Outdoor Foundation holds open-space easements. The following instruments are exempt from the VOF fee: CSH, HWM, LPZ, OEV, ONC, OCC, OCCR, RLIEN. **Effective July 1, 2020** pursuant to [HB1623](#), [§ 58.1-817](#) Virginia Outdoor Foundation (VOF) fee (account code 035) increased to \$3.00.
- **Effective July 1, 2018**, some courts impose a Regional **WMATA** Capital Fee pursuant to [§ 58.1-802.3](#). The rate of this fee, when the consideration or value of the interest, whichever is greater, equals or exceeds \$100, is \$0.15 for each \$100 or fraction thereof. The fee is imposed on the grantor and is based on the date of recording in the clerk's office. Instruments having an asterisk (*) in the RWCF 015 table column are eligible for the fee: DAOC, DB, DBL, DBS, DBSLE, DCOR, DEX, DDRT, DIT, DLF, DOA, DQC, DSC, DTAX, DTD, DTF, DVL.
- Recordings in a multiple jurisdiction court, like Prince William County/Manassas Park City/Manassas City use the below local recordation fees:
 - County (LOC = CO): grantor = 220, grantee = 213, transfer = 212
 - City #1 (LOC = CI): grantor = 223, grantee = 214, transfer = 222
 - City#2 (LOC = C2): grantor = 226, grantee = 224, transfer = 225

- **Effective July 1, 2020**, some courts impose a Regional Congestion Relief Fee pursuant to [§ 58.1-802.4](#). The rate of this fee, when the consideration or value of the interest, whichever is greater, equals or exceeds \$100, is \$0.05 for each \$100 or fraction thereof. The fee is imposed on the grantor and is based on the date of recording in the clerk's office. Account code for this fee is 014. Instruments having an asterisk (*) in the RCRF 014 column are eligible for the fee: DAOC, DB, DBL, DBS, DBSLE, DBST, DCOR, DDRT, DEX, DIT, DLF, DOA, DQC, DSC, DTAX, DTD, DTF, DVL.
- Recordings in a multiple jurisdiction court, like Prince William County/Manassas Park City/Manassas City use the below local recordation fees:
 - County (LOC = CO): grantor = 220, grantee = 213, transfer = 212
 - City #1 (LOC = CI): grantor = 223, grantee = 214, transfer = 222
 - City#2 (LOC = C2): grantor = 226, grantee = 224, transfer = 225
- **Effective July 1, 2020**, some courts impose a Hampton Roads Transit Fund pursuant to § 58.1-802.5. The rate of this fee, when the consideration or value of interest, whichever is greater, equals or exceeds \$100, is \$0.06 for each \$100 or fraction thereof. The fee is imposed on the grantor and is based on the date of recording in the clerk's office. Account code for this fee is 022. Instruments having an asterisk (*) in the HRTF 022 column are eligible for the fee: DAOC, DB, DBL, DBS, DBSLE, DBST, DCOR, DDRT, DEX, DIT, DLF, DOA, DQC, DSC, DTAX, DTD, DTF, DVL.
- **Effective July 1, 2020** pursuant to [HB306/SB938 § 17.1-275](#) the Virginia State Library fee (account code 145) for Recording and Indexing is increased from \$1.50 to \$3.50. The fee is imposed for the recording and indexing of certain documents, including plats or map sheets larger than 8 ½ x 14. This increase also applies to Wills and Fiduciary documents.

7. Exemption from Clerk's Fee [§ 17.1-266](#)

The Commonwealth and localities are exempt from paying clerk's fee when presenting instruments for recordation. No clerk, sheriff or other officer shall receive payment out of the state treasury for any services rendered in cases of the Commonwealth, whether in a court of record or a court not of record, except as allowed by statute. Localities shall be exempt from paying fees for services rendered by a clerk or other court officer for cases, whether in a court of record or a court not of record, when the locality is a party to a case commenced in a court serving that locality or in any other jurisdiction when the localities have a reciprocal waiver of fees agreement, Sheriffs may, in writing, grant a waiver of sheriff's fee to one or more localities.

Instrument Description	Deed Type Code	Tax Base Grantee & Grantor	Amount Consideration & Value		Taxes Grantor & Grantee		Fees						Total Cost & Tax
			CON	VAL	State Local 038 220	State Local 039 213	Deed 036	VOF 035	Clerk VSLA 301 145	Tran 212	RCRF RWCF HRTF 014 015 022	TTF 106	
ASSIGNMENT for Benefit of Creditors	ABC							3	18			5	\$26.00
AFFIDAVIT	AF							3	18			5	\$26.00
AFFIDAVIT Affixation	AFA	§ 46.2-653.1 Conversion of manufactured home to real property						3	18			5	\$26.00
AFFIDAVIT- Affixation Severance	AFAS	§ 46.2-653.1 Severance of manufactured home from real to personal property						3	18			5	\$26.00
AFFIDAVIT- Real Estate Note: Same as REA	AFI	Must be recorded in Will Book per §§ 64.2-509 , 64.2-510						3	18			5	\$26.00
AGREEMENT	AG	GRANTEE: Value of consideration (money or value) passed in CON.	1000			2.50 0.83		3	18			5	\$29.33

Instrument Description	Deed Type Code	Tax Base Grantee & Grantor	Amount Consideration & Value		Taxes Grantor & Grantee		Fees						Total Cost & Tax
			CON	VAL	State Local 038 220	State Local 039 213	Deed 036	VOF 035	Clerk VSLA 301 145	Tran 212	RCRF RWCF HRTF 014 015 022	TTF 106	
AGREEMENT (Lease)	AGL	GRANTEE: Lease amount over period of lease or value contracted for in CON	1000			2.50 0.83		3	18			5	\$29.33
AGREEMENT (Lease) Coal/Mineral Lease	AGLC	GRANTEE: Tax for leases of coal and other mineral rights shall be \$50.				50.00 16.67		3	18			5	\$92.67
AGREEMENT (Lease) Equipment Lease	AGLE	GRANTEE: The maximum allowable tax on the recordation of each lease to affix any communications equipment or antenna to any such tower or other structure shall be \$15.				15.00 5.00		3	18			5	\$46.00

Instrument Description	Deed Type Code	Tax Base Grantee & Grantor	Amount Consideration & Value		Taxes Grantor & Grantee		Fees						Total Cost & Tax
			CON	VAL	State Local 038 220	State Local 039 213	Deed 036	VOF 035	Clerk VSLA 301 145	Tran 212	RCRF RWCF HRTF 014 015 022	TTF 106	
AGREEMENT (Lease) Gas/Oil Lease	AGLG	GRANTEE: Tax for leases of oil and gas rights shall be \$25				25.00 8.33		3	18			5	\$59.33
AGREEMENT (Lease) Outdoor Ad Lease	AGLO	GRANTEE: Maximum allowable tax for leases of outdoor advertising signs owned by a person in the business shall be \$25.				25.00 8.33		3	18			5	\$59.33

Instrument Description	Deed Type Code	Tax Base Grantee & Grantor	Amount Consideration & Value		Taxes Grantor & Grantee		Fees						Total Cost & Tax
			CON	VAL	State Local 038 220	State Local 039 213	Deed 036	VOF 035	Clerk VSLA 301 145	Tran 212	RCRF RWCF HRTF 014 015 022	TTF 106	
AGREEMENT (Lease) Tower Lease	AGLT	GRANTEE: The maximum allowable tax for lease of a communications tower or a communications tower site shall be \$75				75.00 25.00		3	18			5	\$126.00
AGREEMENT (Modified) If deed of trust, use DTM, DTS or RFDT type code.	AGM	GRANTEE: Amount of additional obligation in CON	1000			2.50 0.83	20	3	18			5	\$49.33
AGREEMENT (Trust)	AGT							3	18			5	\$26.00
AGREEMENT (Tax Payment)	AGTX	Clerk fee 301 @ \$13.00						3	13				\$16.00
AGREEMENT (Tax Payment Release)	AGTXR	Clerk fee 301 @ \$13.00						3	13				\$16.00

Instrument Description	Deed Type Code	Tax Base Grantee & Grantor	Amount Consideration & Value		Taxes Grantor & Grantee		Fees						Total Cost & Tax
			CON	VAL	State Local 038 220	State Local 039 213	Deed 036	VOF 035	Clerk VSLA 301 145	Tran 212	RCRF RWCF HRTF 014 015 022	TTF 106	
AMENDMENT	AMEND	Can be used to amend trustee address per § 55.1-317 (B) and reclamation lien per § 45.1-186.5 for \$0.00.						3	18			5	\$26.00
ASSIGNMENT	ASGMT							3	18			5	\$26.00
ASSIGNMENT of Lease Agreement	ASGMT LR	GRANTEE: Amount of bonds/other obligations secured in CON field, or if not ascertainable fair market value of property conveyed in CON field.	1000			2.50 0.83		3	18			5	\$29.33
CERTIFICATE of Extension-Deed of Trust	CEDOT	Use Form CC-1525 to file.						3	18			5	\$26.00

Instrument Description	Deed Type Code	Tax Base Grantee & Grantor	Amount Consideration & Value		Taxes Grantor & Grantee		Fees						Total Cost & Tax
			CON	VAL	State Local 038 220	State Local 039 213	Deed 036	VOF 035	Clerk VSLA 301 145	Tran 212	RCRF RWCF HRTF 014 015 022	TTF 106	
CONDOMINIUM-Instrument	CI							3	18			5	\$26.00
CERTIFICATE (Merger)	CM							3	10				\$13.00
CONTRACT	CONT	GRANTEE: Value of contract in CON	1000			2.50 0.83		3	18			5	\$29.33
CORRECTION Instrument	COR	Use to record non-financial corrections to instrument such as name and address. Can be used to record Corrective Affidavit required by § 55.1-609 .						3	18			5	\$26.00
CERTIFICATE (Partial Release)	CPR							3	18			5	\$26.00
CERTIFICATE (Partial Satisfaction)	CPS						20	3	18			5	\$46.00
CERTIFICATE (Release)	CR							3	18			5	\$26.00

Instrument Description	Deed Type Code	Tax Base Grantee & Grantor	Amount Consideration & Value		Taxes Grantor & Grantee		Fees						Total Cost & Tax
			CON	VAL	State Local 038 220	State Local 039 213	Deed 036	VOF 035	Clerk VSLA 301 145	Tran 212	RCRF RWCF HRTF 014 015 022	TTF 106	
CERTIFICATE (Satisfaction)	CS						20	3	18			5	\$46.00
CERTIFICATE (State Highway)	CSH	No fee for recording											\$0.00
CERTIFICATE (State Highway) Note: The FAS changes type to CSH after calculation.	CSH-PL or CSH2	No fee for recording 301 fee of \$5.00 per plat under § 17.1-238							\$5				\$5
CONDITIONAL SEPTIC TANK PERMIT	CSTP	Also for Alternative On-site Sewage System permit per § 32.1-165 .						3	18			5	\$26.00
CERTIFICATE of Transfer	CT							3	18			5	\$26.00

Instrument Description	Deed Type Code	Tax Base Grantee & Grantor	Amount Consideration & Value		Taxes Grantor & Grantee		Fees						Total Cost & Tax
			CON	VAL	State Local 038 220	State Local 039 213	Deed 036	VOF 035	Clerk VSLA 301 145	Tran 212	RCRF RWCF HRTF 014 015 022	TTF 106	
DEED (Arising Out of Contract)	DAOC	GRANTOR: Market value of property transferred in CON. GRANTEE: Difference between contract price and fair market value of property in VAL.	1000	2000	1.00 1.00	2.50 0.83	20	3	18	1	*	5	\$52.33
DEED (Burial/Certificate)	DB	GRANTOR & GRANTEE: Lot value in CON field Church & municipal cemetery exempt.	1000		0.50 0.50	2.50 0.83	20	3	18		*	5	\$50.33

Instrument Description	Deed Type Code	Tax Base Grantee & Grantor	Amount Consideration & Value		Taxes Grantor & Grantee		Fees						Total Cost & Tax
			CON	VAL	State Local 038 220	State Local 039 213	Deed 036	VOF 035	Clerk VSLA 301 145	Tran 212	RCRF RWCF HRTF 014 015 022	TTF 106	
DEED (Boundary Line Adjustment)	DBL	GRANTOR & GRANTEE: Greater of consideration or value of interest conveyed.	1000	2000	1.00 1.00	5.00 1.67	20	3	18	1	*	5	\$55.67
DEED (Bargain & Sale) Allow use of two amounts. Use CON field for grantor and VAL field for grantee when tax basis is different.	DBS	GRANTOR & GRANTEE: Greater of consideration or value of interest conveyed.	1000	2000	1.00 1.00	5.00 1.67	20	3	18	1	*	5	\$55.67
DEED BARGAIN/SALE (Husband/Wife)	DBSHW							3	18	1		5	\$27.00
DEED BARGAIN/SALE (With Life Estate)	DBSLE	GRANTOR & GRANTEE: Greater of consideration or value of interest conveyed.	1000		0.50 0.50	2.50 0.83	20	3	18	1	*	5	\$51.33

Instrument Description	Deed Type Code	Tax Base Grantee & Grantor	Amount Consideration & Value		Taxes Grantor & Grantee		Fees						Total Cost & Tax
			CON	VAL	State Local 038 220	State Local 039 213	Deed 036	VOF 035	Clerk VSLA 301 145	Tran 212	RCRF RWCF HRTF 014 015 022	TTF 106	
DEED BARGAIN/SALE (Spouse)	DBSS							3	18	1		5	\$27.00
DEED BARGAIN/SALE (Timeshare)	DBST	GRANTOR & GRANTEE: Greater of consideration or value of interest conveyed.	1000	2000	1.00 1.00	5.00 1.67	20	3	18	0	*	5	\$54.67
DEED of Confirmation	DC	212 fee when new grantee(s) added						3	18			5	\$26.00
DEED of Correction	DCOR	Use DCOR to record CON or VAL changes. A 212 transfer fee is added to record grantee name or property description changes.	1000		0.50 0.50	2.50 0.83	20	3	15	1	*	5	\$51.33
DEED (Corporate Name Change)	DCCN							3	10				\$13.00

Instrument Description	Deed Type Code	Tax Base Grantee & Grantor	Amount Consideration & Value		Taxes Grantor & Grantee		Fees						Total Cost & Tax
			CON	VAL	State Local 038 220	State Local 039 213	Deed 036	VOF 035	Clerk VSLA 301 145	Tran 212	RCRF RWCF HRTF 014 015 022	TTF 106	
DIVORCE DECREE	DD							3	18			5	\$26.00
Deed (Development Rights Transfer)	DDRT	GRANTOR & GRANTEE: Greater of consideration or value of interest conveyed.	1000	2000	1.00 1.00	5.00 1.67	20	3	18	0	*	5	\$54.67
DEED (Easement/Right of Way)	DE	GRANTEE: Value of easement in CON Utility easement no set value.	1000			2.50 0.83	20	3	18			5	\$49.33
DECLARATION statement	DEC							3	18			5	\$26.00

Instrument Description	Deed Type Code	Tax Base Grantee & Grantor	Amount Consideration & Value		Taxes Grantor & Grantee		Fees						Total Cost & Tax
			CON	VAL	State Local 038 220	State Local 039 213	Deed 036	VOF 035	Clerk VSLA 301 145	Tran 212	RCRF RWCF HRTF 014 015 022	TTF 106	
DEED of Exchange	DEX	GRANTOR & GRANTEE: Total consideration of all parcels in CON field Total actual value of all parcels in VAL field When CON = \$0 for no cash exchanged, use VAL to tax on actual value of parcels.	1000	2000	1.00 1.00	5.00 1.67	20	3	36	2	*	10	\$79.67
DEED of Gift	DG							3	18	1		5	\$27.00
DEED of Gift & Assumption	DGA	GRANTEE: On assumed amount in VAL field		1000		2.50 0.83	20	3	18	1		5	\$50.33
DEED of Gift w/Life Estate	DGLE							3	18	1		5	\$27.00
DEED (Homestead)	DH							3	18			5	\$26.00
DISCLAIMER	DISC							3	18	1		5	\$27.00

Instrument Description	Deed Type Code	Tax Base Grantee & Grantor	Amount Consideration & Value		Taxes Grantor & Grantee		Fees						Total Cost & Tax
			CON	VAL	State Local	State Local	Deed	VOF	Clerk VSLA	Tran	RCRF RWCF HRTF 014 015 022	TTF	
					038 220	039 213	036	035	301 145	212		106	
DEED (In Trust)	DIT	GRANTOR & GRANTEE: If trustee conveys to third party (other than the beneficiary)	1000		0.50 0.50	2.50 0.83	20	3	18	1	*	5	\$51.33
DEED (In Lieu of Foreclosure)	DLF	GRANTOR & GRANTEE: Greater of consideration or actual value	1000	2000	1.00 1.00	5.00 1.67	20	3	18	1	*	5	\$55.67
DEED/LEASE (Lease - Mineral)	DLM	For lease, \$25 maximum tax on gas, oil. If coal or mineral, \$50.	1000			2.50 0.83	20	3	18			5	\$49.33
DEED/LEASE (Deed-Mineral) Note: The FAS changes type to DLM after calculation.	DLM1	GRANTEE: Value of mineral, oil, gas interest in CON Field	1000			2.50 0.83	20	3	18	1		5	\$50.33

Instrument Description	Deed Type Code	Tax Base Grantee & Grantor	Amount Consideration & Value		Taxes Grantor & Grantee		Fees						Total Cost & Tax
			CON	VAL	State Local 038 220	State Local 039 213	Deed 036	VOF 035	Clerk VSLA 301 145	Tran 212	RCRF RWCF HRTF 014 015 022	TTF 106	
DEED/LEASE (Deed-Timber)	DLT	GRANTEE: Value of timber in CON Field	1000			2.50 0.83	20	3	18			5	\$49.33
DEED/LEASE (Deed-Timber) Note: The FAS changes type to DLT after calculation.	DLT1	GRANTEE: Value of timber in CON Field	1000			2.50 0.83	20	3	18	1		5	\$50.33
DEED of Assumption Allows \$.00 in CON and VAL fields	DOA	GRANTOR: Based on the equity amount (i.e., the difference between the sale price and the amount assumed) Place assumed value in the VAL field. GRANTEE: Based on the full value or sale price in CON	2000	1000	0.50 0.50	5.00 1.67	20	3	18	1	*	5	\$54.67

Instrument Description	Deed Type Code	Tax Base Grantee & Grantor	Amount Consideration & Value		Taxes Grantor & Grantee		Fees						Total Cost & Tax
			CON	VAL	State Local 038 220	State Local 039 213	Deed 036	VOF 035	Clerk VSLA 301 145	Tran 212	RCRF RWCF HRTF 014 015 022	TTF 106	
DEED of Consolidation	DOC							3	18			5	\$26.00
DEED of Dedication	DOD							3	18			5	\$26.00
DEED of Dedication with Release	DODR	DOD with an attached Deed of Release (DR)				0.50		3	36			10	\$49.50
DEED of Distribution	DODS							3	18	1		5	\$27.00
DEED OF TRUST	DOT	GRANTEE: Amount of bonds/other obligations secured in CON field, or if not ascertainable fair market value of property conveyed in CON field.	1000			2.50 0.83	20	3	18			5	\$49.33
DEED of Partition	DP	212 transfer fee of \$1.75						3	18	1.75		5	\$27.75

Instrument Description	Deed Type Code	Tax Base Grantee & Grantor	Amount Consideration & Value		Taxes Grantor & Grantee		Fees						Total Cost & Tax
			CON	VAL	State Local 038 220	State Local 039 213	Deed 036	VOF 035	Clerk VSLA 301 145	Tran 212	RCRF RWCF HRTF 014 015 022	TTF 106	
DEED (Pursuant to Divorce)	DPD							3	18	1		5	\$27.00
DEED of Partial Release	DPR							3	18			5	\$26.00
DEED (Quit Claim)	DQC	GRANTOR & GRANTEE: Value of interest, right or claim in CON field	1000		0.50 0.50	2.50 0.83	20	3	18	1	*	5	\$51.33
DEED of Release	DR	GRANTEE: 039 tax of \$0.50				0.50		3	18			5	\$26.50
DEED of Restricted Covenants	DRC							3	18			5	\$26.00
DEED of Subordination	DS							3	18			5	\$26.00
DEED (Special Commissioner's)	DSC	GRANTOR & GRANTEE: Sale price in CON Greater of sale price/value in VAL	1000	1000	0.50 0.50	2.50 0.83	20	3	18	1	*	5	\$51.33

Instrument Description	Deed Type Code	Tax Base Grantee & Grantor	Amount Consideration & Value		Taxes Grantor & Grantee		Fees						Total Cost & Tax
			CON	VAL	State Local 038 220	State Local 039 213	Deed 036	VOF 035	Clerk VSLA 301 145	Tran 212	RCRF RWCF HRTF 014 015 022	TTF 106	
DEED OF TRUST (Additional Security)	DTAS							3	18			5	\$26.00
DEED TAX	DTAX	GRANTOR & GRANTEE: Greater of sale price or value in CON field	1000		0.50 0.50	2.50 0.83	20	3	18	1	*	5	\$51.33
DEED OF TRUST (Construction Loan)	DTC	GRANTEE: Amount borrowed in CON field	1000			2.50 0.83	20	3	18			5	\$49.33
DEED OF TRUST (Credit Line)	DTCL	GRANTEE: Maximum amount of authorized credit in CON field	1000			2.50 0.83	20	3	18			5	\$49.33
DEED (Transfer on Death)	DTD	No tax when there is no consideration	1000	2000	1.00 1.00	5.00 1.67	20	3	18	1	*	5	\$55.67
DEED (Transfer on Death Revocation)	DTDR							3	18			5	\$26.00

Instrument Description	Deed Type Code	Tax Base Grantee & Grantor	Amount Consideration & Value		Taxes Grantor & Grantee		Fees						Total Cost & Tax
			CON	VAL	State Local	State Local	Deed	VOF	Clerk VSLA	Tran	RCRF RWCF HRTF	TTF	
					038 220	039 213	036	035	301 145	212	014 015 022	106	
DEED (Trustees on Foreclosure) Note: Can be used with one amount entered into the CON field when grantor and grantee tax basis is the same.	DTF	GRANTOR: 1 st deed of trust, purchase price, or value of the interest, whichever is greater, of the foreclosure. GRANTEE: Based on the greater of fair market value or sale price in VAL.	2000	1000	1.00 1.00	5.00 1.67	20	3	18	1	*	5	\$55.67
DEED OF TRUST (Modified)	DTM	GRANTEE: Tax on difference between new loan amount in CON field and old loan amount in VAL field	2000	1000		2.50 0.83	20	3	18			5	\$49.33

Instrument Description	Deed Type Code	Tax Base Grantee & Grantor	Amount Consideration & Value		Taxes Grantor & Grantee		Fees						Total Cost & Tax
			CON	VAL	State Local 038 220	State Local 039 213	Deed 036	VOF 035	Clerk VSLA 301 145	Tran 212	RCRF RWCF HRTF 014 015 022	TTF 106	
DEED OF TRUST Revolving Equity Line	DTR	GRANTEE: Tax on difference between new loan principal in CON field and old loan principal in VAL field	2000	1000		2.50 0.83	20	3	18			5	\$49.33
DEED OF TRUST (Supplemental)	DTS							3	18			5	\$26.00
DEED OF TRUST (Supplemental Indenture) Modified equity line loan, initial issue and supplemental Indenture, or wrap around deed of trust	DTSI	GRANTEE: Tax on difference between new principal in CON field and old principal in VAL field	2000	1000		2.50 0.83	20	3	18			5	\$49.33
DEED (Subdivision)	DV							3	18			5	\$26.00

Instrument Description	Deed Type Code	Tax Base Grantee & Grantor	Amount Consideration & Value		Taxes Grantor & Grantee		Fees						Total Cost & Tax
			CON	VAL	State Local	State Local	Deed	VOF	Clerk VSLA	Tran	RCRF RWCF HRTF 014 015 022	TTF	
					038 220	039 213	036	035	301 145	212		106	
DEED with Vendor's Lien	DVL	GRANTOR & GRANTEE: Greater of consideration or value of interest conveyed. Taxes are for conveyance only and not on the lien.	1000		0.50 0.50	2.50 0.83	20	3	36	1	*	10	\$74.33
FEDERAL ORDER/DECREE Affecting Title to Real Estate	FODAR	§ 17.1-279(E) exempts government from 106 TTF fee						3	18				\$21.00
GRANT/ESCHEAT	GRANT							3	18			5	\$26.00
HAZARDOUS WASTE Memorandum	HWM	No taxes or fees apply. State exempt						0					\$0.00
LIEN for Assessment of Condominium	LAC							3	18			5	\$26.00

Instrument Description	Deed Type Code	Tax Base Grantee & Grantor	Amount Consideration & Value		Taxes Grantor & Grantee		Fees						Total Cost & Tax
			CON	VAL	State Local 038 220	State Local 039 213	Deed 036	VOF 035	Clerk VSLA 301 145	Tran 212	RCRF RWCF HRTF 014 015 022	TTF 106	
LIST OF HEIRS	LH	Must be recorded in Will Book per §§ 64.2-509 , 64.2-10						3	18			5	\$26.00
LIEN (Mechanics)	LM							3	18			5	\$26.00
LIEN by Property Owner's Assoc.	LN							3	18			5	\$26.00
LIEN (Notice by Taxpayer)	LNT							3	18			5	\$26.00
LIS PENDENS (Zoning Ordinance Violation)	LPZ							0					\$0.00
MASTER DEED OF TRUST	MDT							3	18			5	\$26.00
MEMORANDUM of Lien	MEML							3	18			5	\$26.00
MARRIAGE LICENSE	ML							3	18			5	\$26.00
NOTICE of Attachment	NA							3	18			5	\$26.00
NOTICE of Lien	NL							3	18			5	\$26.00
NOTICE of Lis Pendens	NLP							3	18			5	\$26.00

Instrument Description	Deed Type Code	Tax Base Grantee & Grantor	Amount Consideration & Value		Taxes Grantor & Grantee		Fees						Total Cost & Tax
			CON	VAL	State Local 038 220	State Local 039 213	Deed 036	VOF 035	Clerk VSLA 301 145	Tran 212	RCRF RWCF HRTF 014 015 022	TTF 106	
NOTICE of Relinquish/Acceptance	NRA							3	18			5	\$26.00
ORDER (Annexation)	OAN							3	18			5	\$26.00
ORDER (Confirming Condemnation)	OCC							0					\$0.00
ORDER (Confirm Certificate Revision)	OCCR							0					\$0.00
ORDER (Confirming Drawdown)	OCD							3	18			5	\$26.00
ORDER (Decree Appt Guardian)	ODAG							3	18			5	\$26.00
ORDER/DECREE (Affecting Title)	ODAR							3	18			5	\$26.00
ORDER/DECREE (Bankruptcy) Bankruptcy Certificate	ODRB							3	18			5	\$26.00

Instrument Description	Deed Type Code	Tax Base Grantee & Grantor	Amount Consideration & Value		Taxes Grantor & Grantee		Fees						Total Cost & Tax
			CON	VAL	State Local 038 220	State Local 039 213	Deed 036	VOF 035	Clerk VSLA 301 145	Tran 212	RCRF RWCF HRTF 014 015 022	TTF 106	
ORDER (Drilling Units)	ODU	301 clerk fee of \$10.00 plus \$1 each page per § 45.1-361.26 .						3	10				\$13.00
ORDER (Escheat Verdict)	OEV	No taxes or fees apply. State exempt						0					\$0.00
ORDER (Immunity from Annexation)	OIA							3	18			5	\$26.00
ORDER (Name Change)	ONC	No taxes or fees apply (except there is a fee for recording a name change order in LR from another locality)						0					\$0.00
ORDER (Name Change Pursuant to Divorce)	ONCD	No taxes						3	18			5	\$26.00

Instrument Description	Deed Type Code	Tax Base Grantee & Grantor	Amount Consideration & Value		Taxes Grantor & Grantee		Fees						Total Cost & Tax
			CON	VAL	State Local 038 220	State Local 039 213	Deed 036	VOF 035	Clerk VSLA 301 145	Tran 212	RCRF RWCF HRTF 014 015 022	TTF 106	
OPTION	OP	GRANTEE: Option paid amount in CON field	1000			2.50 0.83		3	18			5	\$29.33
OPTION with Lease	OPL							3	18			5	\$26.00
OVERSIZED PLAT/MAP	OPM	301 clerk fee is \$13.50						3	17			5	\$25.00
ORDINANCE	ORD							3	18			5	\$26.00
ORDER	ORDER							3	18			5	\$26.00
ORDINANCE of Vacation/Abandon	ORDV							3	18			5	\$26.00
OTHER	OTHER							3	18			5	\$26.00
POWER OF ATTORNEY	PA							3	18			5	\$26.00
POWER OF ATTORNEY (Revocation)	PAR							3	18			5	\$26.00
PLATS/MAPS with Dedication	PLD							3	18			5	\$26.00

Instrument Description	Deed Type Code	Tax Base Grantee & Grantor	Amount Consideration & Value		Taxes Grantor & Grantee		Fees						Total Cost & Tax
			CON	VAL	State Local 038 220	State Local 039 213	Deed 036	VOF 035	Clerk VSLA 301 145	Tran 212	RCRF RWCF HRTF 014 015 022	TTF 106	
PERMANENT LOAN (Deed of Trust)	PLDOT	GRANTEE: Tax on difference between permanent loan amount in CON field and old construction loan balance in VAL field	2000	1000		2.50 0.83	20	3	18			5	\$49.33
PLATS/MAPS	PM							3	18			5	\$26.00
RELEASE APPOINT	RA	Additional clerk fee 301 @ \$5 per § 64.2-2730(D)						3	19.50 3.5			5.0 0	\$31.00
REPORT of Board Findings or Order	RBFO	301 clerk fee is \$10						3	10				\$13.00
REAL ESTATE AFFIDAVIT Note: Same as AFI	REA	Must be recorded in Will Book per §§ 64.2-509 , 64.2-510						3	18			5	\$26.00
DOCUMENT OF RESCISSION	REC							3	18			5	\$26.00

Instrument Description	Deed Type Code	Tax Base Grantee & Grantor	Amount Consideration & Value		Taxes Grantor & Grantee		Fees						Total Cost & Tax
			CON	VAL	State Local 038 220	State Local 039 213	Deed 036	VOF 035	Clerk VSLA 301 145	Tran 212	RCRF RWCF HRTF 014 015 022	TTF 106	
REAL ESTATE INVESTMENT TRUST	REIT							3	18			5	\$26.00
RECLAMATION DEED	RLIEN												\$0.00
RELEASE (Right of First Refusal)	RELRFR							3	18			5	\$26.00
RESTRICTION	REST							3	18			5	\$26.00
REFINANCE (Deed of Trust)	RFDT	GRANTEE: Tax based per § 58.1-803(E) and paid on that portion of the amount of the bond or other obligation secured thereby in CON field.	1000			1.80 0.60	20	3	18			5	\$48.40
RIGHT OF FIRST REFUSAL	RFR							3	18			5	\$26.00
RE-RECORDING of Instrument	RI							3	18			5	\$26.00

Instrument Description	Deed Type Code	Tax Base Grantee & Grantor	Amount Consideration & Value		Taxes Grantor & Grantee		Fees						Total Cost & Tax
			CON	VAL	State Local 038 220	State Local 039 213	Deed 036	VOF 035	Clerk VSLA 301 145	Tran 212	RCRF RWCF HRTF 014 015 022	TTF 106	
RE-RECORDING of Instrument Note: The FAS changes type to RI after calculation.	RI2	212 transfer fee added to re-record for grantee name or property description change.						3	18	1		5	\$27.00
RIDER	RIDER							3	18			5	\$26.00
RELEASE (Lis Pendens)	RLP							3	18			5	\$26.00
RELEASE (Mechanics Lien)	RML							3	18			5	\$26.00
REASSIGNMENT (Parking Space)	RPS							3	18			5	\$26.00
SUBORDINATE (Agreement)	SAG							3	18			5	\$26.00
SUBSTITUTE TRUSTEE	ST							3	18			5	\$26.00
WRITTEN ACT of Reentry	WAR	GRANTEE: Claim value in CON	1000			2.50 0.83	20	3	18			5	\$49.33
WAIVER	WAV							3	18			5	\$26.00

Instrument Description	Deed Type Code	Tax Base Grantee & Grantor	Amount Consideration & Value		Taxes Grantor & Grantee		Fees						Total Cost & Tax
			CON	VAL	State Local 038 220	State Local 039 213	Deed 036	VOF 035	Clerk VSLA 301 145	Tran 212	RCRF RWCF HRTF 014 015 022	TTF 106	
WILL (Copies & Intestate Affidavits)	WILL	Intestate Affidavits: Must be recorded in Will Book per §§ 64.2-509 , 64.2-510						3	18			5	\$26.00

Civil Actions

A. Account Codes

Account Code	Amount	Va. Code Section	Description
049	≤ \$49,999 = \$5 >\$49,999≤\$100,000 = \$15 >\$100,000 = \$25	§ 58.1-1727	State Writ Tax
104	\$10	§ 19.2-13 (F)	State Police fee for processing Conservator of the Peace/Special Police appointment order.
106	\$5	§ 17.1-279	Tech trust Fund for every action
122	Varies	§ 16.1-267	Guardian Ad Litem § 16.1-267 .
123	\$9	§ 17.1-278	Legal Aid Services Fee
147	\$1	§ 17.1-275(C)	

Account Code	Amount	Va. Code Section	Description
152	Varies	§§ 24.2-104.1, 24.2-131	Civil Penalty – Violation of an Election Law
157	\$50	§ 63.2-1201	Virginia Birth Father Registry Fee added to Domestic Adoptions. Foreign adoptions are exempt from the fee.
219	Not To Exceed \$4	§ 42.1-70 § 17.1-275(D)	Law library (if ordinance adopted by locality) Total of Law Library and Courthouse Maintenance fee cannot exceed \$6.
229	Not To Exceed \$2	§ 17.1-281 § 17.1-275(B)	Courthouse Maintenance (CHMF) (if ordinance adopted by locality) Total of Law Library Courthouse Maintenance fee cannot exceed \$6.
304	$\leq \$49,999 = \90 $> \$49,999 \leq \$100,000 = \$190$ $> \$100,000 \leq \$500,000 = \$240$ $> \$500,000 = \290 Condemnations = \$25	§ 17.1-275(A)(13)	Clerks filing fee (civil actions that include one or more claims damages) (excluding garnishments) no fee for Commonwealth; Fee or localities, companies. Localities are exempt from paying any fees for services rendered by clerks or other court officers for services rendered in cases when the locality is a party to a case in its own court system or in any other jurisdiction where the locality and the other jurisdiction have a reciprocal waiver of fees agreement.
304	\$50	§ 17.1-275(A)(26)	Clerk's filing fee (Divorce and separate maintenance proceedings and all civil actions that do not include one or more claims the award of monetary damages)
170	\$10	§ 17.1-275(A)(13)(26)	Courts Technology Fund
304	\$50	§ 17.1-275(A)(13a)	Clerk's filing fee-Settlement agreement where no action has yet been filed. Note: No add-ons apply.
304	$\leq \$500 = \15 $> \$500 = \25	§ 17.1-275(A)(7)	Clerk's filing fee for Garnishments
304	\$1.50	§ 17.1-275(A)(44)	Also, Charge: FiFa –Clerk's fee
206	\$12	§ 17.1-272(1)	Sheriff-serve summons
206	\$12	§ 17.1-272(5)	Sheriff-serve FiFa

Account Code	Amount	Va. Code Section	Description
304	$\leq \$49,999 = \90 $> \$49,999 \leq \$100,000 = \$190$ $> \$100,000 \leq \$500,000 = \$240$ $> \$500,000 = \290	§ 17.1-275(A)(13)	Clerk's filing fee for Judgments by Confession. See also § 17.1-275 A(14) for additional costs to be taxed.
304	\$20	§ 17.1-275(A)(29)	Adoption filing fee
304	\$20	§ 17.1-275(A)(24)	Name Change Application. \$20.00 **Not assessed when name change is incident to divorce. However, pursuant to §§ 20-121.4 , 17.1.275(A)(2) , and 17.1-279 , the clerk may charge \$26.00 (\$14.50, \$3.50, \$5.00, \$3.00) for recording and indexing a Name Change order incident to a divorce in the Deed Book. There is No separate recording fee when Name Change is pursuant to a non-divorce Name Change Application. Note: A separate court order must be entered when name change is pursuant to a divorce.
304	\$10	§ 17.1-275(A)(43)	Guardian/Conservator petition. Also, charge writ Tax (\$5) and Tech Trust Fund (\$5) fees.
304	\$10	§ 17.1-275(A)(22)	Conveyance of Church property (§ 57-15) or appointment of Church trustees (§ 57-8)
206	\$12	§ 17.1-275(A)(14)	Sheriff Fee-Confession of Judgment order
237 locality 1 246 locality 2 247 locality 3	Not To Exceed \$35	§ 18.2-308.03	Law Enforcement may assess background investigation fee for a Concealed Handgun Permit

Account Code	Amount	Va. Code Section	Description
206	\$12	§ 17.1-272(A)	All in-state service by Sheriff **Except \$25 for the following: § 17.1-272(A) . Writ of Possession and Writ of Eviction, except that there shall be an additional fee of \$12 for each additional defendant. Levying upon current money, bank notes, goods or chattels of a judgment debtor pursuant to § 8.01-478 . Service of a declaration in ejectment on any person, firm, or corporation, except that there shall be an additional fee of \$12 for each additional defendant. Levying distress warrant or an attachment. Levying an execution. Sheriffs may grant a waiver of sheriff's fees to the locality by written agreement.
Pay direct to Secretary	\$28	§ 2.2-409	Service on Secretary of Commonwealth
Pay direct to DMV	\$28	§ 8.01-310	Commissioner of the Department of Motor Vehicles
509	\$75	§ 17.1-272(C)	Sheriff fees (for service on any person, out-of-state).
206	\$75	§ 17.1-272(C)	Sheriff fees (for foreign service on any person in-state).
249	Varies	§ 16.1-107	Certified Mail
350	Varies	§ 16.1-107	Registered Mail
511	Varies	§ 8.1-600	Trust Fund Deposit
517	Varies	§ 33.0-120 § 25-46.8	Condemnation deposit certificate
518	Varies	§ 64.2-1704 § 64.2-1705	Fiduciary bond and others
521	Varies	§§ 58.1-3965 through 58.1-3974 § 58.1-3177 et al	Delinquent tax surplus deposit Other equity deposits
522	Varies	§ 58.1-3177 , et al	Law Deposits

Account Code	Amount	Va. Code Section	Description
523	Varies	§§ 8.01-511 , 8.01-512.2	Garnishment
228	Not To Exceed \$3	§ 17.1-281(C)(D)	Courthouse Construction (CHCF) (if local ordinance and DGS letter of non-compliance) on filings with suit amounts >\$500
407	Varies	§ 17.1-275(A)(27)	Credit/Debit card convenience Fee: Not to exceed 4% of amount paid; or flat fee of \$2 per transaction; or the greater of \$2 or percentage (max 4%) of amount paid.
426	Varies	§ 17.1-258.3	Allow courts with an electronic filing system (E-Filing) to: charge an additional \$5 fee for every civil case initially filed by paper; charge a subscriber fee; and charge \$0.50 per copy/image.

B. Quick Reference Guide

Example calculations are at the maximum allowable 229 CHMF, 219 Law Library, 228 CHCF and 237 CHP background check fee.

Individual Circuit Court Civil Filing Fee Schedules can be found at [Virginia Web Civil Filing Fee Calculation](#).

1. Exemption from Clerk's Fee [§ 17.1-266](#)

The Commonwealth and localities are exempt from paying clerk's fee when presenting instruments for recordation. No clerk, sheriff, or other officer shall receive payment out of the state treasury for any services rendered in cases of the Commonwealth, whether in a court of record or a court not of record, except as allowed by statute. Localities shall be exempt from paying fees for services rendered by a clerk or other court officer for cases, whether in a court of record or a court not of record, when the locality is a party to a case commenced in a court serving that locality or in any other jurisdiction when the localities have a reciprocal waiver of fees agreement, Sheriffs may, in writing, grant a waiver of sheriff's fee to one or more localities.

2. Additional Valid Account Codes

When filing type code = 206, 501, 503, 509, 511, 515, 517, 518, 520, 521, 522, or 523 and F4 is pressed to format to the collect process service and depository items, the civil receipt displays only the account code, like 511, with a \$0.00 amount and the filing type code is changed to PET when COMM BY = INIT, JAOT when COMM BY = JAPL, and GAOT when COMM BY = GAPL

3. Preset Account Codes on the **FAS Court Reference Record**

219, 229, 228, 237, and 426 amounts preset by court request on the OES/SCV court financial reference record (FIN REF).

- a. As of July 1, 2009, [§ 17.1-281\(A\)](#), the **219 Law Library** fee cannot exceed \$4, the **229 Courthouse Maintenance** fee cannot exceed \$2, and the combined assessment for the 219 and 229 fees cannot exceed \$6.
- b. The **237 Background Check** fee is charged by some courts on Concealed Handgun Permits and cannot exceed \$35.
- c. The **228 Courthouse Construction** fee cannot exceed \$3, and applies only to those civil actions whose amount in controversy is greater than \$500.00.
- d. [§ 17.1-258.3](#) sets forth the **426 EFILE Fee** that can be used by E-Filing courts for copy fees, subscriber fees, and an additional maximum \$5 fee charge for every civil case initially filed by paper.

4. Special Calculation Notes

- a. [§ 17.1-275\(A\)\(27\)](#) requires a credit/debit card convenience fee (account code 407) not to exceed 4% of the amount paid or flat fee of \$2 per transaction, or the greater of \$2 or percentage (max 4%) of amount paid.
- b. Fees for process and service [§ 17.1-272\(A\)](#) for all filing type codes, except ATT and LEVY, is a \$12 sheriff fee (206) for each person, firm or corporation served when the body is not taken and making a return thereof. Fees for process and service [§ 17.1-272\(B\)](#) is a \$25 sheriff fee (206) for an ATT and LEVY.
- c. For **recovery of monetary damages**, these civil filing type codes require a suit amount: AL, ATT, CC, CJ, CNTR, COMP, CTAX, CTP, DECL, DET, EJCT, GAPL, GARN, GTOR, ITOR, LIEN, MED, MV, PROD, UD, VEND, WD.
- d. For **no monetary damage actions**, these civil filing type codes require a \$0.00 suit amount: CC, CTP, DECL, GAPL, and UD.
- e. Filing types that change after a fee calculation are:
 - Filing types changing to COND after calculation: CDC, CDE, CDL, DRAW, JUST, CERT
 - Filing types changing to PET after calculation: ASJ, AV, BA, CCON, CON, CORD, DIST, INTV, LEVY, MISC, PAT, RECV, RELF, REV, SDT, SELL, SPEC, SUSP, SUR, WCN, and WORK.
 - Filing types changing to GAOT after calculation: GANC.
- f. ROMC calculation may include an additional \$3.00 Bond fee under account code 315

5. Adult Civil Filing Types Notes

- Civil filing type codes that calculate a \$50 clerk fee (304) for all suit amounts: **COMP, MECH, VEND, LIEN.**
- **CJ** (Confessed Judgment) includes fees a 307 @ \$5 docketing fee and another 106 @ \$5 technology trust fund fee.

- **COM** (Complaint). Limit use for statistical reasons. Example, using COM instead of DIV for divorce will **not** give you credit for the divorce case on the Caseload Statistical Report.
Note: COM and PET are not available filing type codes on the circuit court civil cover sheet CC-1416 and the circuit web civil filing fee calculation.
 - **CHP** (Concealed Handgun Permit) account code 237 amount preset by court request on the OES/SCV court financial reference record (FIN REF).
 - **GARN** (Garnishment) includes a \$12 sheriff fee (206) for service on the garnishee **and** a \$12 sheriff fee (206) for service on the debtor. When the garnishment includes a Writ of Fi Fa (FIFA = Y on civil receipt), an additional \$12 sheriff fee (206) is charged for the garnishee and an additional \$12 sheriff fee (206) is charged for the debtor, plus a \$1.50 execution fee (304). For example, the fees for a garnishment which includes a Fi Fa = \$49.50 (206 @ \$48, 304 @ \$1.50).
 - **INTR** (Interrogatory Summons) includes a \$12 sheriff fee (206) for service on the judgment debtor. When the interrogatory includes a Writ of Fi Fa (FIFA = Y on civil receipt), a \$1.50 execution fee (304) is also charged.
 - **COND** (Condemnation): See CDC, CDE, CDL, CERT, DRAW, and JUST filings by the Commonwealth, Locality, and Electric Authority/Sanitary District, etc. For VDOT filings with a plat, use CDC with \$5 @ code 304 clerk fee.
 - **VEL** (Violation of an Election Law): Civil penalty against the respondent in the amount not exceeding \$50,000 for a first violation **and** in the amount not exceeding \$100,000 for any subsequent violation. Such civil penalties are payable in account code (152) Civil Penalty – Violation of an Election Law.
6. Valid juvenile civil filing type codes on the CJ juvenile receipt are below.
All filing type code calculations are \$0.00, except for CV, which is a maximum of \$86.00

Code	Description
AN	Abuse & Neglect
VS	CIVIL SUPPORT (Allows Account Code 503 Civil Bond)
CS	Criminal Support
CV	CUSTODY/VISITATION (Also valid as a Circuit Civil filing type)
EP	Emancipation
PE	Emergency Po
IC	INVOLUNTARY MENTAL COMMITMENT (Also valid as a Circuit Civil filing type)
JB	Judicial Bypass

Code	Description
JS	Juvenile Support/Juv. Resp.
MC	Mental Commitment
OT	Other
PT	Paternity
PH	Permanency Planning
PC	Po Issued Stalking/Acts of Violence
CR	Relief of Custody
SC	Show Cause
ST	Status Petitions
TP	Termination of Parental Rights
PV	Violation of Protective Order (Criminal)

FAS & CMS Filing Type Code	SEQ #	049 Writ Tax	104 State Police	106 TTF	123 Legal Aid	206 Sheriff Fee	REF 219 Law Library	REF 229 CHMF	REF 228 CHCF	REF 237 CWP VCIN	REF 426 eFile Fees	170 Court Tech	304 Clerk Fee	307 Docket Fee	315 Bond Fee	147 INA	157 REG	Basic Cost
AAPL Appeal Administrative-Employee Grievance																		
§ 15.2-1507	00	5		5	9	0	4	2				10	50			1		\$86
§ 2.2-3004	01					0												\$0
ABC Appeal ABC Board	00	5		5	9	0	4	2				10	50			1		\$86
ACCT Accounting	00	5		5	9	0	4	2				10	50			1		\$86
ACOM Appeal Decision SCB	00					0												\$0
ADOP Adoption Note: Valid only on CA receipt; Fee 157 @ \$50	00			5	9	0	4	2					20			1	50	\$91
AGRI Appeal-Agriculture & Consumer Services	00	5		5	9	0	4	2				10	50			1		\$86
AID Aid & Guidance	00	5		5	9	0	4	2				10	50			1		\$86

FAS & CMS Filing Type Code	SEQ #	049 Writ Tax	104 State Police	106 TTF	123 Legal Aid	206 Sheriff Fee	REF 219 Law Library	REF 229 CHMF	REF 228 CHCF	REF 237 CWP VCIN	REF 426 eFile Fees	170 Court Tech	304 Clerk Fee	307 Docket Fee	315 Bond Fee	147 INA	157 REG	Basic Cost
AL Asbestos Litigation																		
\$0.01 to \$49,999	00	5		5	9	0	4	2	3			10	90			1		\$129
\$49,999.01 to \$100,000	00	15		5	9	0	4	2	3			10	190			1		\$239
\$100,000.01 to \$500,000	00	25		5	9	0	4	2	3			10	240			1		\$299
\$500,000.01 and greater	00	25		5	9	0	4	2	3			10	290			1		\$349
ANEX Annexation	00					0												\$0
ANUL Annulment	00	5		5	9	0	4	2				10	50			1		\$86
ACRP Annulment- Counterclaim/ Responsive Pleading	00					0												\$0
AOCT Appt Church Trustees	00			5	9	0	4	2					10			1		\$31
APPT Appointment of Guardian by Court	00	5		5		0							10					\$20
ASJ Appt of Special Justice	00																	\$0
Note: The FAS changes type to PET.																		
ATT Attachment																		
≤\$500	00	5		5	9	0	4	2					15			1		\$41
>\$500	00	5		5	9	0	4	2	3				25			1		\$54
AVOT Appeal Voter Registration	00					0							10					\$10
AV Animal Violation § 3.2.6552	00					0							0					\$0
Note: The FAS changes type to PET.																		
AVR Amend Vital Record	00	5		5	9	0	4	2				10	50			1		\$86
BA Bond Appeal	00					0							0					\$0
Note: The FAS changes type to PET.																		
BF Bond Forfeiture	00					0												\$0

FAS & CMS Filing Type Code	SEQ #	049 Writ Tax	104 State Police	106 TTF	123 Legal Aid	206 Sheriff Fee	REF 219 Law Library	REF 229 CHMF	REF 228 CHCF	REF 237 CWP VCIN	REF 426 eFile Fees	170 Court Tech	304 Clerk Fee	307 Docket Fee	315 Bond Fee	147 INA	157 REG	Basic Cost
BFA Bond Forfeiture- Appeal	00					0												\$0
CAN Child Abuse & Neglect	00	5		5	9	0	4	2				10	50			1		\$86
CC Counter Claim																		
No Monetary Damages	00			5	9	0	4	2				10	50			1		\$81
\$0.01 to \$49,999	00			5	9	0	4	2	3			10	90			1		\$124
\$49,999.01 to \$100,000	00			5	9	0	4	2	3			10	190			1		\$224
\$100,000.01 to \$500,000	00			5	9	0	4	2	3			10	240			1		\$274
\$500,000.01 and greater	00			5	9	0	4	2	3			10	290			1		\$324
CCON Appeal-Civil Contempt																		
General District	00	5		5	9	0	4	2				10	50			1		\$86
J&DR	01	5		5	9	0	4	2				10	50			1		\$86
General	02	5		5	9	0	4	2				10	50			1		\$86
Note: The FAS changes the CCON types below to PET.																		
CDC Condemnation- State																		
Agreed upon settlement w/landowner	00					0		2					5					\$7
Amendment or Revision of Certificate	01					0		2					5					\$7
Drawdown by Landowner Petition/Order	02					0		2					5					\$7
Note: The FAS changes the CDC types below to COND.																		

FAS & CMS Filing Type Code	SEQ #	049 Writ Tax	104 State Police	106 TTF	123 Legal Aid	206 Sheriff Fee	REF 219 Law Library	REF 229 CHMF	REF 228 CHCF	REF 237 CWP VCIN	REF 426 eFile Fees	170 Court Tech	304 Clerk Fee	307 Docket Fee	315 Bond Fee	147 INA	157 REG	Basic Cost
Eminent Domain Suit	03					0												\$0
CDE Condemnation by Electric Authority																		
Agreed upon settlement w/landowner	00	5		5	9	0	4	2					10			1		\$36
Note: The FAS changes the CDE types below to COND.																		
Eminent Domain Suit	01	5		5	9	0	4	2					25			1		\$51
Record Certificate of Take/ Deposit	02				9	0	4	2					10			1		\$26
CDL Condemnation- Locality																		
Agreed upon settlement w/landowner	00					0												\$0
Amendment or Revision of Certificate	01					0												\$0
Note: The FAS changes CDL types below to COND.																		
Eminent Domain Suit	02					0												\$0
Drawdown by Landowner Petition/Order	03					0		2					10					\$12
CERT Condemnation- Amend Certificate	00			5	9	0	4	2					10			1		\$31
Note: The FAS changes type to COND.																		
CHP Concealed Handgun Permit	00		5			0				35			10					\$50
CHPN Concealed Handgun Permit-Name Change per § 18.2-308.011	00												\$5					\$5

FAS & CMS Filing Type Code	SEQ #	049 Writ Tax	104 State Police	106 TTF	123 Legal Aid	206 Sheriff Fee	REF 219 Law Library	REF 229 CHMF	REF 228 CHCF	REF 237 CWP VCIN	REF 426 eFile Fees	170 Court Tech	304 Clerk Fee	307 Docket Fee	315 Bond Fee	147 INA	157 REG	Basic Cost
CHPL Concealed Handgun Permit-Lost, Destroyed	00					0							5					\$5
CHPR Concealed Handgun Permit-Address Change	00		5			0							5					\$10
CJ Confessed Judgment																		
\$0.01 to \$49,999	00	5		10	9	0	4	2	3			10	90	5		1		\$139
\$49,999.01 to \$100,000	00	15		10	9	0	4	2	3			10	190	5		1		\$249
\$100,000.01 to \$500,000	00	25		10	9	0	4	2	3			10	240	5		1		\$309
\$500,000.01 and greater	00	25		10	9	0	4	2	3			10	290	5		1		\$359
CNST Construe Will	00	5		5	9	0	4	2				10	50			1		\$86
CNTR Contract																		
Money Damage																		
\$0.01 to \$49,999	00	5		5	9	0	4	2	3			10	90			1		\$129
\$49,999.01 to \$100,000	00	15		5	9	0	4	2	3			10	190			1		\$239
\$100,000.01 to \$500,000	00	25		5	9	0	4	2	3			10	240			1		\$299
\$500,000.01 and greater	00	25		5	9	0	4	2	3			10	290			1		\$349
Damages & Performance																		
\$0.01 to \$49,999	01	5		5	9		4	2	3			10	90			1		\$129
\$49,999.01 to \$100,000	01	15		5	9	0	4	2	3			10	190			1		\$239
\$100,000.01 to \$500,000	01	25		5	9	0	4	2	3			10	240			1		\$299
\$500,000.01 and greater	01	25		5	9	0	4	2	3			10	290			1		\$349
COM Complaint																		
No Monetary Damages	00	5		5	9	0	4	2				10	50			1		\$86
\$0.01 to \$49,999	00	5		5	9	0	4	2	3			10	90			1		\$129
\$49,999.01 to \$100,000	00	15		5	9	0	4	2	3			10	190			1		\$239
\$100,000.01 to \$500,000	00	25		5	9	0	4	2	3			10	240			1		\$299

FAS & CMS Filing Type Code	SEQ #	049 Writ Tax	104 State Police	106 TTF	123 Legal Aid	206 Sheriff Fee	REF 219 Law Library	REF 229 CHMF	REF 228 CHCF	REF 237 CWP VCIN	REF 426 eFile Fees	170 Court Tech	304 Clerk Fee	307 Docket Fee	315 Bond Fee	147 INA	157 REG	Basic Cost
COMP Compromise Settlement																		
\$0.01 to \$49,999	00	5		5		0						10	50					\$70
\$49,999.01 to \$100,000	00	15		5		0						10	50					\$80
\$100,000.01 to \$500,000	00	25		5		0						10	50					\$90
\$500,000.01 and greater	00	25		5		0						10	50					\$90
CON Consolidation of Counties																		
By Locality	00					0												\$0
By Voters	01			5	9	0	4	2				10	50			1		\$81
COND Condemnation	00					0												\$0
Note: See CDC, CDE, CDL, CERT, DRAW, and JUST filing																		
COP Conservator of Peace	00		10	5	9	0	4	2					10		3	1		\$44
COPR Conservator of Peace-Revocation	00					0												\$0
CORD Correct Order	00	5		5	9	0	4	2				10	50			1		\$86
Note: The FAS changes type to PET.																		
COS Change of Sex	00	5		5	9	0	4	2				10	50			1		\$86
CROS Cross-Claim-Equity Against Codefendant or Third Party Legal Cause of Action	00					0												\$0
CSV Commit Viol Sex Predator	00					0												\$0

FAS & CMS Filing Type Code	SEQ #	049 Writ Tax	104 State Police	106 TTF	123 Legal Aid	206 Sheriff Fee	REF 219 Law Library	REF 229 CHMF	REF 228 CHCF	REF 237 CWP VCIN	REF 426 eFile Fees	170 Court Tech	304 Clerk Fee	307 Docket Fee	315 Bond Fee	147 INA	157 REG	Basic Cost
CTAX Correct Taxes																		
\$0.01 to \$49,999	00	5		5	9	0	4	2	3			10	90			1		\$129
\$49,999.01 to \$100,000	00	15		5	9	0	4	2	3			10	190			1		\$239
\$100,000.01 to \$500,000	00	25		5	9	0	4	2	3			10	240			1		\$299
\$500,000.01 and greater	00	25		5	9	0	4	2	3			10	290			1		\$349
CTP Claim 3 rd Party Defendant																		
No Monetary Damages	00	5		5	9	0	4	2				10	50			1		\$86
\$0.01 to \$49,999	00	5		5	9	0	4	2	3			10	90			1		\$129
\$49,999.01 to \$100,000	00	15		5	9	0	4	2	3			10	190			1		\$239
\$100,000.01 to \$500,000	00	25		5	9	0	4	2	3			10	240			1		\$299
\$500,000.01 and greater	00	25		5	9	0	4	2	3			10	290			1		\$349
CV Custody/Visitation	00	5		5	9	0	4	2				10	50			1		\$86
CVS Custody/Visitation/ Support	00	5		5	9	0	4	2				10	50			1		\$86
DCRP Divorce- Counterclaim/ Responsive Pleading)	00					0												\$0
DDTH Declare Death	00	5		5	9	0	4	2				10	50			1		\$86
DECL Declaratory Judgment																		
No Monetary Damages	00	5		5	9	0	4	2				10	50			1		\$86
\$0.01 to \$49,999	00	5		5	9	0	4	2	3			10	90			1		\$129
\$49,999.01 to \$100,000	00	15		5	9	0	4	2	3			10	190			1		\$239
\$100,000.01 to \$500,000	00	25		5	9	0	4	2	3			10	240			1		\$299
\$500,000.01 and greater	00	25		5	9	0	4	2	3			10	290			1		\$349
DET Detinue																		
\$0.01 to \$49,999	00	5		5	9	0	4	2	3			10	90			1		\$129

FAS & CMS Filing Type Code	SEQ #	049 Writ Tax	104 State Police	106 TTF	123 Legal Aid	206 Sheriff Fee	REF 219 Law Library	REF 229 CHMF	REF 228 CHCF	REF 237 CWP VCIN	REF 426 eFile Fees	170 Court Tech	304 Clerk Fee	307 Docket Fee	315 Bond Fee	147 INA	157 REG	Basic Cost
\$49,999.01 to \$100,000	00	15		5	9	0	4	2	3			10	190			1		\$239
\$100,000.01 to \$500,000	00	25		5	9	0	4	2	3			10	240			1		\$299
\$500,000.01 and greater	00	25		5	9	0	4	2	3			10	290			1		\$349
DIST Distribute																		
Distribute from Estate to Minor	00			5	9	0	4	2					10			1		\$31
Estate -Petition/Restore /Modify/ Terminate	01			5	9	0	4	2					10			1		\$31
Note: FAS changes DIST types below to PET																		
DIV Divorce	00	5		5	9	0	4	2				10	50			1		\$86
DRAW Drawdown Owner	00			5	9	0	4	2					10			1		\$31
Note: The FAS changes type to COND.																		
DRIV Driving Privilege Reinstate	00	5		5	9	0	4	2				10	50			1		\$86
DTAX Delinquent taxes	00					0												\$0
ESC Escheat	00					0												\$0
EJCT Ejectment																		
\$0.01 to \$49,999	00	5		5	9	0	4	2	3			10	90			1		\$129
\$49,999.01 to \$100,000	00	15		5	9	0	4	2	3			10	190			1		\$239
\$100,000.01 to \$500,000	00	25		5	9	0	4	2	3			10	240			1		\$299
\$500,000.01 and greater	00	25		5	9	0	4	2	3			10	290			1		\$349
ELEC Election Referendum	00			5	9	0	4	2				10	50			1		\$81
EMP Employ Commission Appeal	00	5		5	9	0	4	2				10	50			1		\$86

FAS & CMS Filing Type Code	SEQ #	049 Writ Tax	104 State Police	106 TTF	123 Legal Aid	206 Sheriff Fee	REF 219 Law Library	REF 229 CHMF	REF 228 CHCF	REF 237 CWP VCIN	REF 426 eFile Fees	170 Court Tech	304 Clerk Fee	307 Docket Fee	315 Bond Fee	147 INA	157 REG	Basic Cost
ESTB Establish																		
Boundaries, Property Line	00	5		5	9	0	4	2				10	50			1		\$86
Birth Record	01	5		5	9	0	4	2				10	50			1		\$86
Report of Foreign Adoption	02	5		5	9	0	4	2				10	50			1		\$86
Residency	03	5		5	9	0	4	2				10	50			1		\$86
Establish/Impeach Will	04	5		5	9	0	4	2				10	50			1		\$86
Right of Way	05	5		5	9	0	4	2				10	50			1		\$86
FOI Freedom of Information	00	5		5	9	0	4	2				10	50			1		\$86
FORA Foreign Adoption	00			5	9	0	4	2					20			1		\$41
Note: Valid only on CA receipt																		
FORF Forfeiture	00					0							0		0			\$0
Note: Bond to retain possession add 315 @ \$3																		
GAAL General District Appeal-Admin. License Suspension																		
No Monetary Damages	00	5		5	9	0	4	2				10	50			1		\$86
\$0.01 to \$500	00	5		5	9	0	4	2				10	90			1		\$126
> \$500	00	5		5	9	0	4	2	3			10	90			1		\$129
GAAT General District Appeal-Attachment																		
No Monetary Damages	00	5		5	9	0	4	2				10	50			1		\$86
\$0.01 to \$500	00	5		5	9	0	4	2				10	90			1		\$126
> \$500	00	5		5	9	0	4	2	3			10	90			1		\$129

FAS & CMS Filing Type Code	SEQ #	049 Writ Tax	104 State Police	106 TTF	123 Legal Aid	206 Sheriff Fee	REF 219 Law Library	REF 229 CHMF	REF 228 CHCF	REF 237 CWP VCIN	REF 426 eFile Fees	170 Court Tech	304 Clerk Fee	307 Docket Fee	315 Bond Fee	147 INA	157 REG	Basic Cost
GABF General District Appeal-Bond Forfeiture- Show Cause																		
No Monetary Damages	00	5		5	9	0	4	2				10	50			1		\$86
\$0.01 to \$500	00	5		5	9	0	4	2				10	90			1		\$126
> \$500	00	5		5	9	0	4	2	3			10	90			1		\$129
GABT General District Appeal-Blood Borne Pathogens	00					0												\$0
GACC General District Appeal-Counterclaim																		
No Monetary Damages	00	5		5	9	0	4	2				10	50			1		\$86
\$0.01 to \$500	00	5		5	9	0	4	2				10	90			1		\$126
> \$500	00	5		5	9	0	4	2	3			10	90			1		\$129
GACR General District Appeal-Cross-Warrant																		
No Monetary Damages	00	5		5	9	0	4	2				10	50			1		\$86
\$0.01 to \$500	00	5		5	9	0	4	2				10	90			1		\$126
> \$500	00	5		5	9	0	4	2	3			10	90			1		\$129
GADS General District Appeal-Distress Seizure																		
No Monetary Damages	00	5		5	9	0	4	2				10	50			1		\$86
\$0.01 to \$500	00	5		5	9	0	4	2				10	90			1		\$126
> \$500	00	5		5	9	0	4	2	3			10	90			1		\$129
GADT General District Appeal-Detinue																		
No Monetary Damages	00	5		5	9	0	4	2				10	50			1		\$86
\$0.01 to \$500	00	5		5	9	0	4	2				10	90			1		\$126
> \$500	00	5		5	9	0	4	2	3			10	90			1		\$129

FAS & CMS Filing Type Code	SEQ #	049 Writ Tax	104 State Police	106 TTF	123 Legal Aid	206 Sheriff Fee	REF 219 Law Library	REF 229 CHMF	REF 228 CHCF	REF 237 CWP VCIN	REF 426 eFile Fees	170 Court Tech	304 Clerk Fee	307 Docket Fee	315 Bond Fee	147 INA	157 REG	Basic Cost
GADZ General District Appeal-Detinue Seizure																		
No Monetary Damages	00	5		5	9	0	4	2				10	50			1		\$86
\$0.01 to \$500	00	5		5	9	0	4	2				10	90			1		\$126
> \$500	00	5		5	9	0	4	2	3			10	90			1		\$129
GAEC General District Appeal-Emergency Custody Order	00					0												\$0
GAIM General District Appeal-Impoundment																		
No Monetary Damages	00	5		5	9	0	4	2				10	50			1		\$86
\$0.01 to \$500	00	5		5	9	0	4	2				10	90			1		\$126
> \$500	00	5		5	9	0	4	2	3			10	90			1		\$129
GAJF General District Appeal-Jail Fee License Suspension																		
No Monetary Damages	00	5		5	9	0	4	2				10	50			1		\$86
\$0.01 to \$500	00	5		5	9	0	4	2				10	90			1		\$126
> \$500	00	5		5	9	0	4	2	3			10	90			1		\$129
GAMC General District Appeal-Mental Commitment Order	00					0												\$0
GAME General District Appeal-Medical Emergency Custody Order	00					0												\$0

FAS & CMS Filing Type Code	SEQ #	049 Writ Tax	104 State Police	106 TTF	123 Legal Aid	206 Sheriff Fee	REF 219 Law Library	REF 229 CHMF	REF 228 CHCF	REF 237 CWP VCIN	REF 426 eFile Fees	170 Court Tech	304 Clerk Fee	307 Docket Fee	315 Bond Fee	147 INA	157 REG	Basic Cost
GAMJ General District Appeal-Motion For Judgment																		
No Monetary Damages	00	5		5	9	0	4	2				10	50			1		\$86
\$0.01 to \$500	00	5		5	9	0	4	2				10	90			1		\$126
> \$500	00	5		5	9	0	4	2	3			10	90			1		\$129
GAML General District Appeal-Mechanic's Lien																		
No Monetary Damages	00	5		5	9	0	4	2				10	50			1		\$86
\$0.01 to \$500	00	5		5	9	0	4	2				10	90			1		\$126
> \$500	00	5		5	9	0	4	2	3			10	90			1		\$129
GAMT General District Appeal-Medical Emergency TDO	00					0												\$0
GAMV General District Appeal-Motor Carrier																		
No Monetary Damages	00	5		5	9	0	4	2				10	50			1		\$86
\$0.01 to \$500	00	5		5	9	0	4	2				10	90			1		\$126
> \$500	00	5		5	9	0	4	2	3			10	90			1		\$129
GANC General District Appeal-Non-case	00	5		5	9	0	4	2				10	50			1		\$86
Note: The FAS changes type to GAOT																		
GAOC General District Appeal-Overweight Citation																		
No Monetary Damages	00	5		5	9	0	4	2				10	50			1		\$86
\$0.01 to \$500	00	5		5	9	0	4	2				10	90			1		\$126
> \$500	00	5		5	9	0	4	2	3			10	90			1		\$129

FAS & CMS Filing Type Code	SEQ #	049 Writ Tax	104 State Police	106 TTF	123 Legal Aid	206 Sheriff Fee	REF 219 Law Library	REF 229 CHMF	REF 228 CHCF	REF 237 CWP VCIN	REF 426 eFile Fees	170 Court Tech	304 Clerk Fee	307 Docket Fee	315 Bond Fee	147 INA	157 REG	Basic Cost
GAOT General District Appeal-Other																		
No Monetary Damages	00	5		5	9	0	4	2				10	50			1		\$86
\$0.01 to \$500	00	5		5	9	0	4	2				10	90			1		\$126
> \$500	00	5		5	9	0	4	2	3			10	90			1		\$129
GAPE General District Appeal-EPO Issued	00					0												\$0
GAPO General District Appeal-Protection Order	00					0												\$0
GAPP General District Appeal-Preliminary Protection Order	00					0												\$0
GAPR General District Appeal-Petition to Restore Right To Bear Arms	00	5		5	9	0	4	2				10	50			1		\$86
GAPT General District Appeal-Petition																		
No Monetary Damages	00	5		5	9	0	4	2				10	50			1		\$86
\$0.01 to \$500	00	5		5	9	0	4	2				10	90			1		\$126
> \$500	00	5		5	9	0	4	2	3			10	90			1		\$129
GARL General District Appeal-Restricted License																		
No Monetary Damages	00	5		5	9	0	4	2				10	50			1		\$86
\$0.01 to \$500	00	5		5	9	0	4	2				10	90			1		\$126
> \$500	00	5		5	9	0	4	2	3			10	90			1		\$129

FAS & CMS Filing Type Code	SEQ #	049 Writ Tax	104 State Police	106 TTF	123 Legal Aid	206 Sheriff Fee	REF 219 Law Library	REF 229 CHMF	REF 228 CHCF	REF 237 CWP VCIN	REF 426 eFile Fees	170 Court Tech	304 Clerk Fee	307 Docket Fee	315 Bond Fee	147 INA	157 REG	Basic Cost
GATA General District Appeal-Tenant's Assertion																		
No Monetary Damages	00	5		5	9	0	4	2				10	50			1		\$86
\$0.01 to \$500	00	5		5	9	0	4	2				10	90			1		\$126
> \$500	00	5		5	9	0	4	2	3			10	90			1		\$129
GATD General District Appeal-Temporary Detention Order	00					0												\$0
GATH General District Appeal-Third-Party Claim																		
No Monetary Damages	00	5		5	9	0	4	2				10	50			1		\$86
\$0.01 to \$500	00	5		5	9	0	4	2				10	90			1		\$126
> \$500	00	5		5	9	0	4	2	3			10	90			1		\$129
GAUD General District Appeal-Unlawful Detainer																		
No Monetary Damages	00	5		5	9	0	4	2				10	50			1		\$86
\$0.01 to \$500	00	5		5	9	0	4	2				10	90			1		\$126
> \$500	00	5		5	9	0	4	2	3			10	90			1		\$129
GAWD General District Appeal-Warrant in Debt																		
No Monetary Damages	00	5		5	9	0	4	2				10	50			1		\$86
\$0.01 to \$500	00	5		5	9	0	4	2				10	90			1		\$126
> \$500	00	5		5	9	0	4	2	3			10	90			1		\$129

FAS & CMS Filing Type Code	SEQ #	049 Writ Tax	104 State Police	106 TTF	123 Legal Aid	206 Sheriff Fee	REF 219 Law Library	REF 229 CHMF	REF 228 CHCF	REF 237 CWP VCIN	REF 426 eFile Fees	170 Court Tech	304 Clerk Fee	307 Docket Fee	315 Bond Fee	147 INA	157 REG	Basic Cost
GAZO General District Appeal-Zoning Violation																		
No Monetary Damages	00	5		5	9	0	4	2				10	50			1		\$86
\$0.01 to \$500	00	5		5	9	0	4	2				10	90			1		\$126
> \$500	00	5		5	9	0	4	2	3			10	90			1		\$129
Locality	01					0												\$0
GARN Garnishment																		
<=\$500	00			5	9	24	4	2					15			1		\$60
> \$500	00			5	9	24	4	2	3				25			1		\$73
GMCL Guardian for Minor By Clerk	00					0												\$0
GMCT Guardian for Minor by Court	00	5		5									10					\$20
GOVT Gov't Appeal Local	00					0												\$0
GRV Grievance Procedure		5		5	9	0	4	2				10	50			1		\$86
GTOR General Tort Liability																		
\$0.01 to \$49,999	00	5		5	9	0	4	2	3			10	90			1		\$129
\$49,999.01 to \$100,000	00	15		5	9	0	4	2	3			10	190			1		\$239
\$100,000.01 to \$500,000	00	25		5	9	0	4	2	3			10	240			1		\$299
\$500,000.01 and greater	00	25		5	9	0	4	2	3			10	290			1		\$349
IC Involuntary Commitment	00					0												\$0
INJ Injunction	00	5		5	9	0	4	2				10	50			1		\$86
INTD Interdiction	00					0												\$0
INTV Intervener	00					0												\$0
Note: The FAS changes type to PET.																		

FAS & CMS Filing Type Code	SEQ #	049 Writ Tax	104 State Police	106 TTF	123 Legal Aid	206 Sheriff Fee	REF 219 Law Library	REF 229 CHMF	REF 228 CHCF	REF 237 CWP VCIN	REF 426 eFile Fees	170 Court Tech	304 Clerk Fee	307 Docket Fee	315 Bond Fee	147 INA	157 REG	Basic Cost
ITOR Intentional Tort																		
\$0.01 to \$49,999	00	5		5	9	0	4	2	3			10	90			1		\$129
\$49,999.01 to \$100,000	00	15		5	9	0	4	2	3			10	190			1		\$239
\$100,000.01 to \$500,000	00	25		5	9	0	4	2	3			10	240			1		\$299
\$500,000.01 and greater	00	25		5	9	0	4	2	3			10	290			1		\$349
INTP Interpleader	00	5		5	9	0	4	2				10	50			1		\$86
INTR Interrogatory Summons	00					12							5					\$17
JAAN Juvenile Appeal- Abuse and Neglect Petition	00					0												\$0
JAAP Juvenile Appeal- Non-Family Abuse Protective Order	00					0												\$0
JABF Juvenile Appeal- Bond Forfeiture Show Cause	00					0												\$0
JACS Juvenile Appeal- Criminal Support	00					0												\$0
JAEC Juvenile Appeal- Emergency Custody Order	00					0												\$0
JAFP Juvenile Appeal- Family Abuse Protective Order	00					0												\$0
JAMC Juvenile Appeal- Mental Commitment	00					0												\$0

FAS & CMS Filing Type Code	SEQ #	049 Writ Tax	104 State Police	106 TTF	123 Legal Aid	206 Sheriff Fee	REF 219 Law Library	REF 229 CHMF	REF 228 CHCF	REF 237 CWP VCIN	REF 426 eFile Fees	170 Court Tech	304 Clerk Fee	307 Docket Fee	315 Bond Fee	147 INA	157 REG	Basic Cost
JAMP Juvenile Appeal- Motion to Modify Protective Order	00					0												\$0
JAOT Juvenile Appeal- Other	00					0												\$0
JAPE Juvenile Appeal- Emergency Protective Order Issued	00					0												\$0
JAPS Juvenile Appeal- Violation of Family Abuse PO	00					0												\$0
JARL Juvenile Appeal (Civil)-Authorization for Restricted License	00					0												\$0
JARS Juvenile Appeal- Remand Support	00					0												\$0
JASC Juvenile Appeal- Show Cause	00					0												\$0
JASL Juvenile Appeal- Restricted License for Non-Support	00					0												\$0
JATD Juvenile Appeal- Temporary Detention Order	00					0												\$0
JAVS Juvenile Appeal- Civil Support	00					0												\$0
JR Judicial Review- General	00	5		5	9	0	4	2				10	50			1		\$86

FAS & CMS Filing Type Code	SEQ #	049 Writ Tax	104 State Police	106 TTF	123 Legal Aid	206 Sheriff Fee	REF 219 Law Library	REF 229 CHMF	REF 228 CHCF	REF 237 CWP VCIN	REF 426 eFile Fees	170 Court Tech	304 Clerk Fee	307 Docket Fee	315 Bond Fee	147 INA	157 REG	Basic Cost
JR Judicial Review- License Revocation, Suspension	01	5		5	9	0	4	2				10	50			1		\$86
JR Judicial Review-School Board Decision RE: Pupil	02	5		5	9	0	4	2				10	50			1		\$86
JUST Just Compensation Note: The FAS changes type to COND.	00			5	9	0	4	2					10			1		\$31
LEO Law Enforcement Order Note: Valid on CM receipts only	00			5	9	0	4	2					10			1		\$31
LEP Law Enforcement Petition	00	5		5	9	0	4	2				10	50			1		\$86
LEVY Levy/Seizure Note: The FAS changes type to PET.	00					25							1.50		1			\$27.50
LIEN Judgment Lien-Bill																		
\$0.01 to \$49,999	00	5		5	9	0	4	2	3			10	50			1		\$89
\$49,999.01 to \$100,000	00	15		5	9	0	4	2	3			10	50			1		\$99
\$100,000.01 to \$500,000	00	25		5	9	0	4	2	3			10	50			1		\$109
\$500,000.01 and greater	00	25		5	9	0	4	2	3			10	50			1		\$109
LT Landlord Tenet Action	00	5		5	9	0	4	2				10	50			1		\$86
LUC Local Unconstitutional Condition per § 15.2-2208.1	00	5		5	9	0	4	2				10	50			1		\$86
MAR Marine Commission Appeal	00	5		5	9	0	4	2				10	50			1		\$86

FAS & CMS Filing Type Code	SEQ #	049 Writ Tax	104 State Police	106 TTF	123 Legal Aid	206 Sheriff Fee	REF 219 Law Library	REF 229 CHMF	REF 228 CHCF	REF 237 CWP VCIN	REF 426 eFile Fees	170 Court Tech	304 Clerk Fee	307 Docket Fee	315 Bond Fee	147 INA	157 REG	Basic Cost
MECH Mechanic's Lien																		
\$0.01 to \$49,999	00	5		5	9	0	4	2	3			10	50		3	1		\$92
\$49,999.01 to \$100,000	00	15		5	9	0	4	2	3			10	50		3	1		\$102
\$100,000.01 to \$500,000	00	25		5	9	0	4	2	3			10	50		3	1		\$112
\$500,000.01 and greater	00	25		5	9	0	4	2	3			10	50		3	1		\$112
MED Medical Malpractice																		
\$0.01 to \$49,999	00	5		5	9	0	4	2	3			10	90			1		\$129
\$49,999.01 to \$100,000	00	15		5	9	0	4	2	3			10	190			1		\$239
\$100,000.01 to \$500,000	00	25		5	9	0	4	2	3			10	240			1		\$299
\$500,000.01 and greater	00	25		5	9	0	4	2	3			10	290			1		\$349
MIN Mineral Rights - Cease	00	5		5	9	0	4	2				10	50			1		\$86
MISC Miscellaneous	00			5	9	0	4	2					10			1		\$31
Note: The FAS changes type to PET.																		
MV Motor Vehicle- Complaint																		
\$0.01 to \$49,999	00	5		5	9	0	4	2	3			10	90			1		\$129
\$49,999.01 to \$100,000	00	15		5	9	0	4	2	3			10	190			1		\$239
\$100,000.01 to \$500,000	00	25		5	9	0	4	2	3			10	240			1		\$299
\$500,000.01 and greater	00	25		5	9	0	4	2	3			10	290			1		\$349
NC Name Change	00			5	9	0	4	2					20			1		\$41
NCV Name Change-Void Filed per § 8.01-217(D)(E)	00					0												\$0
PART Partition	00	5		5	9	0	4	2				10	50			1		\$86
PAT Paternity (Relief - Legal Determination)	00	5		5	9	0	4	2				10	50			1		\$86
Note: The FAS changes type to PET.																		

FAS & CMS Filing Type Code	SEQ #	049 Writ Tax	104 State Police	106 TTF	123 Legal Aid	206 Sheriff Fee	REF 219 Law Library	REF 229 CHMF	REF 228 CHCF	REF 237 CWP VCIN	REF 426 eFile Fees	170 Court Tech	304 Clerk Fee	307 Docket Fee	315 Bond Fee	147 INA	157 REG	Basic Cost
PAWN Pawnbroker License	00			5	9	0	4	2				10	50			1		\$81
PERF Performance Contract	00	5		5	9	0	4	2				10	50			1		\$86
PET Petition	00	5		5	9	0	4	2				10	50			1		\$86
PROD Product Liability																		
\$0.01 to \$49,999	00	5		5	9	0	4	2	3			10	90			1		\$129
\$49,999.01 to \$100,000	00	15		5	9	0	4	2	3			10	190			1		\$239
\$100,000.01 to \$500,000	00	25		5	9	0	4	2	3			10	240			1		\$299
\$500,000.01 and greater	00	25		5	9	0	4	2	3			10	290			1		\$349
PROT Protection - Adult	00			5	9	0	4	2					10			1		\$31
QT Quiet Title	00	5		5	9	0	4	2				10	50			1		\$86
RE Sell Church Real Estate	00			5	9	0	4	2					10			1		\$31
RECV Receiver	00	5		5	9	0	4	2				10	50			1		\$86
Note: The FAS changes type to PET.																		
REIN Reinstatement																		
Commenced By and Filing Code	00			5	9	0	4	2					10			1		\$31
Professional License	01					0												\$0
REFT Reformation Of Trust	00	5		5	9	0	4	2				10	50			1		\$86
RELF Relief from																		
Legal Determination of Paternity	00	5		5	9	0	4	2				10	50			1		\$86
Registration-Sex Offender Registry	01	5		5	9	0	4	2				10	50			1		\$86
Note: FAS changes DIST types below to APPT																		

FAS & CMS Filing Type Code	SEQ #	049 Writ Tax	104 State Police	106 TTF	123 Legal Aid	206 Sheriff Fee	REF 219 Law Library	REF 229 CHMF	REF 228 CHCF	REF 237 CWP VCIN	REF 426 eFile Fees	170 Court Tech	304 Clerk Fee	307 Docket Fee	315 Bond Fee	147 INA	157 REG	Basic Cost
REM Removal																		
General	00	5		5	9	0	4	2				10	50			1		\$86
Personal Representative, Trustee	01	5		5	9	0	4	2				10	50			1		\$86
From Circuit to Federal Court	02					0												\$0
REST																		
Restore -Driving Privilege	00	5		5	9	0	4	2				10	50			1		\$86
Restore/Modify/ Terminate (Guardian/ Conservator Petition)	01			5		0							10					\$15
REV Revocation of License to Practice Law Note: The FAS changes type to PET.	00					0												\$0
RFCJ Recognition-Foreign Country Judgment per § 8.01-465.23	00	5		5	9	0	4	2				10	50			1		\$86
RFRF Restore Firearms Rights-Felony	00	5		5	9	0	4	2				10	50			1		\$86
RFRR Restore Firearms Rights-Review	00	5		5	9	0	4	2				10	50			1		\$86
ROMC Rites of Marriage Celebrant	00			5	9	0	4	2				0	35		0	1		\$56
SDT Subpoena Duces Tecum Note: The FAS changes type to PET.	00					12							5			1		\$17

FAS & CMS Filing Type Code	SEQ #	049 Writ Tax	104 State Police	106 TTF	123 Legal Aid	206 Sheriff Fee	REF 219 Law Library	REF 229 CHMF	REF 228 CHCF	REF 237 CWP VCIN	REF 426 eFile Fees	170 Court Tech	304 Clerk Fee	307 Docket Fee	315 Bond Fee	147 INA	157 REG	Basic Cost
SELL Sell Land																		
Person under a Disability (Adversarial)	00	5		5	9	0	4	2				10	50			1		\$86
Person under a Disability (Non-Adversarial)	01			5	9	0	4	2				10	50			1		\$81
Note: The FAS changes type to PET.																		
SEP Separate Maintenance	00	5		5	9	0	4	2				10	50			1		\$86
SEVR Sever Order	00	5		5	9	0	4	2				10	50			1		\$86
SCRP Separate Maintenance Counterclaim/responsive Pleading	00					0												\$0
SPEC Special Elections																		
Constitutional Office	00	5		5	9	0	4	2				10	50			1		\$86
Filled by Locality	01					0												\$0
Note: The FAS changes type to PET.																		
SS Structured Settlement	00	5		5	9	0	4	2				10	50			1		\$86
STND Standby Guardian or Conservator																		
Petition	00			5		0							10					\$15
Reinstate on docket	01					0							10					\$10
SUR Surcharge-Falsify an Accounting		5		5	9	0	4	2				10	50			1		\$86
Note: The FAS changes type to PET.																		
SUSP Suspension- Professional License	00	5		5	9	0	4	2				10	50			1		\$86
Note: The FAS changes type to PET.																		

FAS & CMS Filing Type Code	SEQ #	049 Writ Tax	104 State Police	106 TTF	123 Legal Aid	206 Sheriff Fee	REF 219 Law Library	REF 229 CHMF	REF 228 CHCF	REF 237 CWP VCIN	REF 426 eFile Fees	170 Court Tech	304 Clerk Fee	307 Docket Fee	315 Bond Fee	147 INA	157 REG	Basic Cost
TRAN Transfer Divorce § 20-107.3	00					0												\$0
TRST Trust Impress/Declare/Create	00	5		5	9	0	4	2				10	50			1		\$86
UD Unlawful Detainer																		
No Monetary Damages	00	5		5	9	0	4	2				10	50			1		\$86
\$0.01 to \$49,999	00	5		5	9	0	4	2	3			10	90			1		\$129
\$49,999.01 to \$100,000	00	15		5	9	0	4	2	3			10	190			1		\$239
\$100,000.01 to \$500,000	00	25		5	9	0	4	2	3			10	240			1		\$299
\$500,000.01 and greater	00	25		5	9	0	4	2	3			10	290			1		\$349
UTMA Uniform Transfer to Minors Act	00	5		5	9	0	4	2				10	50			1		\$86
VEH Vehicle Confiscation	00	5		5	9	0	4	2				10	50			1		\$86
VEL Violation of an Election Law	00	5		5	9	0	4	2				10	50			1		\$86
Note: Exempt for Attorney General																		
VEND Vendor Lien																		
\$0.01 to \$49,999	00	5		5	9	0	4	2	3			10	50		3	1		\$92
\$49,999.01 to \$100,000	00	15		5	9	0	4	2	3			10	50		3	1		\$102
\$100,000.01 to \$500,000	00	25		5	9	0	4	2	3			10	50		3	1		\$112
\$500,000.01 and greater	00	25		5	9	0	4	2	3			10	50		3	1		\$112
VOTE Voter Eligibility	00			5	9	0	4	2					10			1		\$31
WC Writ Certiorari	00					0												\$0
WCN Writ of Coram Nobis	00	5		5	9	0	4	2				10	50			1		\$86
Note: The FAS changes type to PET.																		

FAS & CMS Filing Type Code	SEQ #	049 Writ Tax	104 State Police	106 TTF	123 Legal Aid	206 Sheriff Fee	REF 219 Law Library	REF 229 CHMF	REF 228 CHCF	REF 237 CWP VCIN	REF 426 eFile Fees	170 Court Tech	304 Clerk Fee	307 Docket Fee	315 Bond Fee	147 INA	157 REG	Basic Cost
WD Wrongful Death																		
\$0.01 to \$49,999	00	5		5	9	0	4	2	3			10	90			1		\$129
\$49,999.01 to \$100,000	00	15		5	9	0	4	2	3			10	190			1		\$239
\$100,000.01 to \$500,000	00	25		5	9	0	4	2	3			10	240			1		\$299
\$500,000.01 and greater	00	25		5	9	0	4	2	3			10	290			1		\$349
WHC Writ-Habeas Corpus	00	5		5	9	0	4	2					10		3	1		\$39
WILL Contested Will	00	5		5	9	0	4	2				10	50			1		\$86
WM Writ-Mandamus	00	5		5	9	0	4	2				10	50			1		\$86
WORK Workers Compensation Lien- Ascertain Amount	00	5		5	9	0	4	2				10	50			1		\$86
Note: The FAS changes type to PET.																		
WP Writ-Prohibition	00	5		5	9	0	4	2				10	50			1		\$86
WV Writ of Vacatur	00	5		5	9	0	4	2				10	50			1		\$86
WQW Writ Quo Warrant																		
Individual	00	5		5	9	0	4	2				10	50			1		\$86
Commonwealth	01					0												\$0
XPUN Expungement	00	5		5	9	12	4	2				10	50			1		\$98
ZONE Zoning Board Appeal																		
Individual	00	5		5	9	0	4	2				10	50			1		\$98
Locality	01					0												\$0

Criminal

A. Assessment of Fines and Costs for *Misdemeanor Appeal* Convictions and Certain Deferred Dispositions

Circuit Courts assess District Court fees in addition to Circuit Court fees.

1. Traffic Infractions

Account Code	Amount	Va. Code Section	Description
460 (District)	\$51	§ 16.1-69.48:1(D)	Fixed Traffic Infraction, (includes misdemeanor reduced to traffic infraction in the district court). In addition to the fixed fees above, the clerk will assess the additional fees/costs listed below under Miscellaneous Costs And Fees .
470 (Circuit)	\$80	§ 17.1-275.7	

2. Misdemeanor (Traffic or Criminal) - Non Drug

Account Code	Amount	Va. Code Section	Description
461 (District)	\$61	§ 16.1-69.48:1(D)	Fixed Misdemeanor fee. In addition to the fixed fees above, the clerk will assess the additional fees/costs listed below under Miscellaneous Costs And Fees .
470 (Circuit)	\$80	§ 17.1-275.7	

3. Misdemeanor Drug

Account Code	Amount	Va. Code Section	Description
462 (District)	\$136	§ 16.1-69.48:1(C)	Fixed Misdemeanor Drug fee. In addition to the fixed fees above, the clerk will assess the additional fees/costs listed below under Miscellaneous Costs And Fees .
471 (Circuit)	\$296.50	§ 17.1-275.8	

4. Circuit Court Costs - Fines

Account Code	Amount	Va. Code Section	Description
110	As set by judgment of the Court.		Commonwealth Fine
201			County Fine
260			City Fine

Account Code	Amount	Va. Code Section	Description
109	Rate varies annually (Rate as of 07/01/04-6%)	§ 6.2-302	State Interest
242 or 252		§ 19.2-353.5	Local Interest
441		§ 19.2-305.4	Interest of Restitution

B. Assessment of Fines and Costs for Misdemeanor Convictions and Certain Deferred Dispositions

1. Misdemeanor or Infraction

Account Code	Amount	Va. Code Section	Description
452	\$227	§ 17.1-275.2	Fixed Felony Reduced to Misdemeanor or Infraction fee. Assessed per charge. In addition to the fixed fees, the clerk will assess the additional fees/costs listed under below Additional Costs To Fixed Felony and Miscellaneous Costs And Fees.

2. Misdemeanor - Non Drug

Includes S.C. under [§ 19.2-358](#) and FTA under [§ 19.2-128](#).

Account Code	Amount	Va. Code Section	Description
470	\$80	§ 17.1-.275.7	Fixed Misdemeanor fee. Assessed per charge. In addition to the fixed fees, the clerk will assess the additional fees/costs listed below under Additional Costs To Fixed Felony and Miscellaneous Costs And Fees.

3. Misdemeanor Drug

Original charge was either Misdemeanor or Felony.

Account Code	Amount	Va. Code Section	Description
471	\$296.50	§ 17.1-275.8	Fixed Misdemeanor Drug fee. Assessed per charge. In addition to the fixed fees, the clerk will assess the additional fees/costs listed below under Additional Costs To Fixed Felony and Miscellaneous Costs And Fees .

4. Misdemeanor Revocation ([§ 19.2-306](#))

Original charge was **MISDEMEANOR**.

If defendant was originally charged with both a felony and misdemeanor, charge higher of the two misdemeanor revocation fees (\$114.50).

Example: A defendant was originally charged with both a felony and misdemeanor. The defendant is convicted on both charges with the felony being reduced to a misdemeanor. Subsequently, the defendant is brought back to court on a revocation hearing for both charges. The defendant would be assessed the higher of the two misdemeanor revocation fees (\$114.50).

Account Code	Amount	Va. Code Section	Description
472	\$77	§ 17.1-275.9	Fixed Misdemeanor Revocation fee. A single fee is assessed per hearing, without regard to the number of revocations being considered.

5. Misdemeanor Revocation ([§ 19.2-306](#))

Original charge was **FELONY**

Example: A defendant was originally charged with both a felony and misdemeanor. The defendant is convicted on both charges with the felony being reduced to a misdemeanor. Subsequently, the defendant is brought back to court on a revocation hearing for both charges. The defendant would be assessed the higher of the two misdemeanor revocation fees (\$114.50).

Account Code	Amount	Va. Code Section	Description
453	\$114.50	§ 17.1-275.4	Fixed Misdemeanor Revocation-Original Charge Reduced from Felony fee. A single fee is assessed per hearing, without regard to the number of revocations being considered.

6. Circuit Court Costs - Fines

Account Code	Amount	Va. Code Section	Description
110	As set by judgment of the Court.		Commonwealth Fine
201			County Fine
260			City Fine
109	Rate varies annually (Rate as of 07/01/04-6%)	§ 6.2-302	State Interest
242 or 252		§ 19.1-353.5	Local Interest
441		§ 19.2-305.4	Interest of Restitution

C. Fines, Costs and Interest Assessment of Fines and Costs for Felony Convictions and Certain Deferred Dispositions

General District Court Costs: Only includes **Court-Appointed and Public Defender Fees**, if applicable.

1. Felony - Drug and Non-Drug

Includes S.C. under [Va. Code § 19.2-358](#) and FTA under [Va. Code § 19.2-128](#).

Account Code	Amount	Va. Code Section	Description
450	\$375	§ 17.1-275.1	Fixed Felony fee. Assessed per charge. In addition to the fixed fees above, the clerk will assess the additional fees\costs listed below under Additional Costs To Fixed Felony And Misdemeanor Fees , if applicable, and no other costs.

2. Felony Revocation ([§19.2-306](#))

Account Code	Amount	Va. Code Section	Description
451	\$158	§ 17.1-275.3	Fixed Felony Revocation fee. A single fee is assessed per hearing, without regard to the number of revocations being considered.

3. Circuit Court Costs - Fines and Special Fees

Account Code	Amount	Va. Code Section	Description
110	As set by judgment of the Court.		Commonwealth Fine
201			County Fine
260			City Fine
109	Rate varies annually (Rate as of 07/01/04-6%)	§ 6.2-302	State Interest
242 or 252		§ 19.1-353.5	Local Interest
441		§ 19.2-305.4	Interest of Restitution

D. Additional Costs to Fixed Felony and Misdemeanor Fees

Account Code	Amount	Va. Code Section	Description
002	\$100 (Misdemeanor) \$500 (Felony)	§ 18.2-348	Sex Trafficking Fund Criminal and Juvenile Criminal Cases
		§ 18.2-349	
		§ 17.1-275.1	
		§ 17.1-275.2	
		§ 17.1-275.10	
		§ 17.1-275.12	
		§ 18.2-48 (ii)(iii) (iv)	
		§ 18.2-368	
		§ 18.2-344	
		§ 18.2-346	
		§ 18.2-346.1	
		§ 18.2-347	
		§ 18.2-348	
		§ 18.2-349	
		§ 18.2-350	
		§ 18.2-355	
		§ 18.2-356	
		§ 18.2-357	
		§ 18.2-357.1	
		§ 18.2-359	
		§ 18.2-360	
030	\$100	§ 39.1-735.2(H)	Boating Education Civil Penalty

Account Code	Amount	Va. Code Section	Description
120 State charges 217 Local charges	Not To Exceed \$120	§ 19.2-163(1)	Court appointed attorney or Public Defender (Fee caps includes representation for all hearings, including Bond Appeal Hearings – § 19.2-124).
	Sentence/Death Set by Court	§ 17.1-275.5(1)	
	Felony Sentence>20 years Not To Exceed \$1,235	§ 19.2-163(2)	
	All other felonies - Not To Exceed \$445	§ 19.2-163(2)	
	Misdemeanor Jail Confinement Not To Exceed \$158	§ 19.2-163(2)	
121	\$35	§ 16.1-69.48:1(A)	Tried in absence fee (only assessed if assessed in district court).
113	\$100	§ 16.1-69.48:1.01 § 17.1-275.5(17) § 17.1-275.11	DUI Convictions (do not assess if reduced to non DUI charge in Circuit Court) (§§ 18.2-36.1 , 18.2-51.4 , 18.2-266 , 18.2-266.1 , 18.2-268.3 , 46.2-341.24 , 46.2-341.26:3)
165	Not To Exceed \$5 (No local ordinance needed)	§ 17.1-275.14	Electronic summons fees. Allows a fee not to exceed \$5 as part of the costs in each criminal and traffic case in which the Virginia State Police issued the summons, ticket, or citation. Effective July 1, 2020.
192	\$50	18.2-270.01	Trauma Center Fund (Multiple DUI)
234	Not To Exceed \$25 (Adopted by local ordinance)	§ 15.2-1613.1 § 17.1-275.5(12)	Jail Admission Fee - Admittance to county, city, or regional jail after conviction. Note: Assessed once per sentencing event not each charge.

Account Code	Amount	Va. Code Section	Description
241	Not To Exceed \$5 (Adopted by local ordinance)	§ 17.1-279.1	Electronic summons fees. Allow counties and cities to assess a fee not to exceed \$5 as part of the costs in each criminal or traffic case in district or circuit court to be used for the implementation and maintenance of an electronic summons system. Effective July 1, 2018: Nothing in § 17.1-279.1 of the Code of Virginia shall be construed to authorize any county, city, or town to assess the sum set forth therein upon any summons issued by a law-enforcement agency of the Commonwealth.
243	Similar to Criminal Justice Training Academy fee (Adopted by local ordinance)	§ 9.1-106 § 17.1-275.5(16)	Local Training Academy
244	Not To Exceed \$20 (Adopted by local ordinance)	§ 53.1-120 § 17.1-275.5(13)	Local Courthouse Security. Assessed only one time per case. When this fee has been charged by a District Court and the case is appealed, it may not be charged again by the Circuit Court.
107	\$150	§ 17.1-275.5(8) § 17.1-275(A)(10)	Drug Offender Fee – Felony cases only
181 or 210	\$30/day/juror	§ 17.1-275.5(7) § 17.1-618 § 17.1-619	Jury Fee
315	The greater of \$50 or 10% of the payment	§ 17.1-275(A)(28) § 17.2-275.5(6)	Bad Check/Credit/Debit Card Charge back fee (effective 03/01/2018)
162	Varies	§ 1-51 Appropriations Act	Attorney General (OAG) appeal fee
410	Not To Exceed \$5/day/drug misd	§ 17.1-275.6	Machine recording fee. Allocated from code 113 as part of fixed fee to cover local recording expenses.
	Not To Exceed \$20/day/felony	§ 19.2-165	

Account Code	Amount	Va. Code Section	Description
407	Varies	§ 17.1-275(A)(27)	Credit/Debit Card Convenience Fee: Not to exceed 4% of amount paid; or flat fee of \$2 per transaction; or the greater of \$2 or percentage (max 4%) of amount paid.
108	Not To Exceed \$25	§ 15.2-2824	Virginia Health Care Fund
248	Not To Exceed \$25	§ 15.2-2833	Local Health Care Fund
228	Not To Exceed \$3 (Adopted by local ordinance and DGS letter of non-compliance)	§ 17.1-281(C)(D)(E)	Courthouse Construction Fee. Assessed only one time per case. When this fee has been charged by a District Court and the case is appealed, it may not be charged again by the Circuit Court.
001	\$15	§ 17.1-275.12	Internet Crimes Against Children Fund fee for each felony and misdemeanor conviction . Assessed only one time per case. When this fee has been charged by a District Court and the case is appealed, it may not be charged again by the Circuit Court.
140	\$3 \$4	§ 19.2-11.3 § 17.1-275.10	Part of fixed circuit fees. Fund apportions \$3 to Virginia Crime Victim-Witness, \$4 to Intensified Drug Enforcement Jurisdiction.
113	varies	§ 17.1-275.5(5)	Supreme Court Rule 5A:30 costs taxed by the Court of Appeals for the filing fee and costs incurred in the printing or producing of necessary copies of briefs, appendices, and petitions for rehearing.
315	The greater of \$20 or 10% of the payment	§ 17.1-275(A)(28) § 17.2-275.5(6)	Bad Check/Credit Card Charge back fee (effective 03/01/2018)
113	\$20	§ 18.2-270.1(B) 17.1-275.5(10)	Ignition Interlock Device (only assessed if RDL is ordered)
161	\$50 1 st Offense	§ 46.2-819.1	Failure to pay toll VDOT photo monitor
	\$100 2 nd Offense		
	\$250 3 rd Offense		
	\$500 4 th Offense		

Account Code	Amount	Va. Code Section	Description
194	\$50 1 st Offense	§ 46.2-819.3	Failure to pay toll VDOT No photo monitor
	\$100 2 nd Offense		
	\$250 3 rd Offense		
	\$500 4 th Offense		
295	\$50 1 st Offense	§ 46.2-819.1	Failure to pay toll NON-VDOT failure to pay toll
	\$100 2 nd Offense		
	\$250 3 rd Offense		
	\$500 4 th Offense		
151	Estimated/actual expenses or \$10,000	§ 18.2-248 through § 18.2-284.04	Payment by defendant property owner of site cleanup expenses to the Methamphetamine Cleanup Fund
163	≤ \$10,000	§ 62.1-44.19:22	Civil penalty for Nutrient Trading Act violations paid to the Virginia Stormwater Management Fund

E. DUI (Alcohol/Drug)

Account Code	Amount	Va. Code Section	Description
133	Not to exceed \$25	§ 18.2-268.8	Payment for withdrawing blood
133	\$25	§ 18.2-268.8	Fee for testing the first blood sample by State Lab (1 st vial)
133	varies	§ 17.1-275.5(10) § 18.2-62 § 18.2-346.1	HIV Testing
113	\$50	§ 19.2-187.1(F) § 17.1-275.5(18)	Assessed upon conviction when defendant calls the person performing such analysis or examination as a witness regarding a certificate of analysis.
113 233	\$38.00 (Comm Share) \$15.00 (Local Share)	§ 19.2-310.2	DNA samples of felons and certain misdemeanors (including locality charges).
113	varies	§ 17.1-275.5(2)	Transcript costs
113	varies	§ 17.1-275.5(3)	Extradition costs
113	varies	§ 17.1-275.5(4)	Psychiatric Evaluation costs

Account Code	Amount	Va. Code Section	Description
113	varies	§ 17.1-275.5(15) § 19.2-165.1	Medical costs
164	Varies	§ 46.2-341.20:5	Civil penalty on texting while driving violation for holders of a commercial driver's license (CDL) deposited to the Transportation Trust Fund.

F. Reimbursement of Damage, Loss and Expenses

Account Code	Amount	Va. Code Section	Description
441	Court ordered	§ 19.2-305.4 § 19.2-305.1	Court ordered restitution interest from date of loss or damage at the rate specified in § 6.2-302 , unless the court specifies a different date.
520	Court ordered award amount	§ 19.2-305.1	Court ordered restitution for property damage or loss
520	Varies	§ 19.2-123 § 19.2-303	GPS tracking for persons on secured bond or as condition of probation/suspended sentence
520	Actual cost not to exceed \$100 each computer analyzed	§ 16.1-69.48:1.02 17.1-275.11:1	Computer analysis fee by law enforcement agency for computer forensic evidence used at trial if ordered payable through court.
520	Not to exceed actual expenses	§ 15.2-1716.2	Payment of Methamphetamine cleanup expenses to the locality
520	Estimated/actual expenses or \$10,000	§ 18.2-248 through § 18.2-284.04	Payment of Methamphetamine site cleanup expenses to innocent property owner.

G. Quick Reference Guide

In addition to the fixed fees below clerk will assess the additional fees/costs below, if applicable, and **no other** costs.

1. **Juvenile appeal cost assessment:** [§ 16.1-296\(G\)](#) governs appeals from a final order of a juvenile and domestic relations district court.
“G. Costs, taxes and fees on appealed cases shall be assessed only in those cases in which a trial fee could have been assessed in the juvenile and domestic relations court and shall be collected in the circuit court, except that the appeal to circuit court of any case in which a fee either was or could have been assessed pursuant to [§ 16.1-69.48:5](#) shall also be in accordance with [§ 16.1-296.2](#).”
If petition is appealed and the defendant turns 18, our recommendation is no costs assessed on the petition (unless ordered by Judge).
2. **Deferred disposition of proceedings:** Assessment of costs when ordered by the court for a deferred disposition in drug cases, domestic violence cases and certain property offenses is authorized by Va. Code §§ [18.2-251](#), [18.2-57.3](#) and [19.2-303.2](#).
3. **Toll road violations:** Assessment of costs and penalty when ordered by the court for a violation of Va. Code §§ [46.2-819.1](#) and [46.2-819.3](#). DMV only suspends vehicle registration when there is a failure to pay fines/costs/penalties.
4. [§ 19.2-363](#). **Authority of Governor to grant relief from fines and penalties:** The Governor shall have power, in his discretion, to remit, in whole or in part, fines and penalties, in all cases of felony or misdemeanor, after conviction. The defendant’s petition of relief is set forth in [§ 19.2-364](#).
5. Do not assess **district and JDR court costs for appeals** of a civil violation when the CMS FM = **O** or **C**. The circuit court would, unless specifically prohibited by statute, assess all applicable circuit court costs upon conviction.
6. **ANCM/Ancillary Misdemeanor** – Any Misdemeanor Offense certified pursuant to [§ 19.2-190.1](#), shall proceed in the same manner as a misdemeanor appeal to the Circuit court pursuant to [§ 16.1-136](#). **Only Court Appointed Attorney fees apply.**
7. **Animal Violation/Vicious Dog** – Declare dog dangerous/vicious – no cost – **Only Civil Penalty**. If the defendant is found guilty of a misdemeanor or felony violation pursuant to [§ 3.2-6540](#), then costs are added.
8. **Report of Lost or Stolen Firearm** – **Only Civil Penalty** – Violation is punishable by a Civil Penalty of not more than \$250 (no cost) and is collected in local account code 201 § 18.2-287.5.

9. **Possession and Consumption of Marijuana – Only Civil Penalty** – not more than \$25 (no cost) and is collected in account code 107 “Drug Offender Assessment Fund” (DOAF) [§ 18.2-250.1](#).
10. **Photo Speed Monitoring Devices** – Civil Penalty of not more than \$100 (costs will be assessed) and is collected in account code 201 if summons issued by locality or account code 110 “Literary Fund”, if summons issued by Virginia State Police §§ [46.2-208](#), [46.2-882](#) and 46.2-882.1.
11. **Additional Allowable Costs** [§ 17.1-275.6](#)
12. **Balloon Release** – Civil Penalty of \$25 per balloon and collected in account code 029 (Game Protection Fund). [§ 29.1-556.1](#).
13. **Tax-Paid Contraband Cigarettes** – [§ 58.1-1017.1](#) Civil Penalty of (i) \$2.50 per pack, but no more than \$5,000 for first offense; (ii) \$5 per pack, but no more than \$10,000, for second offense; and (iii) \$10 per pack, but no more than \$50,000, for a third or subsequent offense within a 36-month period. Fees and costs assessed. Civil Penalty should be assessed in 520 (Restitution), if ordered by the court and disbursed to:

Department of Taxation
Tobacco Unit
P.O. Box 715
Richmond, VA 23218
(804) 371-0730

14. **Jury Fees** – [§ 19.2-336](#) In any case where an accused waives trial by jury, at least 10 days before trial, but Commonwealth or the court trying the case refuses to so waive, then the cost of the jury shall not be assessed and included in such judgment.
15. **Marijuana, Adult – First Offense** – [§ 4.1-1120](#), may be deferred if no prior convictions. Under Title 4.1, Probation, Substance Abuse Assessment and Treatment, Remain Drug and Alcohol Free, Maintain Employment, 24 Hours Community Service and Pay Court Costs.

Appellant Costs	113 @ varies (not OAG costs)
Bad Check Fee	315 @ greater of \$50 or 10% (effective 3/01/2018)
Blood Withdrawal	133 @ not to exceed \$25
Boating Education Civil Fee	030 @ \$100

Court Appointed Attorney:	
- Supplemental statutory waiver amount	Misdemeanor, not available, Felony, Class 3-6, up to \$155, Felony, Class 2, up to \$850
- Fee for additional waiver	At discretion of court
- No supplemental or additional waiver is assessed against defendant.	
Court Appointed Attorney or Public Defender:	
- State charges use 120	120 @ \$120 case certified from district court
- Local charges use 217	217 @ \$120 case certified from district court
- Only assess pre-cap waiver amount to defendant	120, 217 @ court set– preliminary hearing capital charge
- Upon conviction, assess fee plus allowable expenses and materials.	120 @ court set–capital charge, 120 @ \$1,235 – felony, class 2, 120 @ \$445 – felony, class 3-6, 120, 217 @ \$158 – misdemeanor jail 120 @ \$90/hr. for a max of \$5,000 for § 37.2-906 charge (sex predator)
Courthouse Construction Fee	228 @ \$3 (by ordinance, DGS letter of non-compliance). Assessed only one time per case. When this fee has been charged by a District Court and the case is appealed, it may not be charged again by the Circuit Court.
Courtroom Security	244 @ \$20 (by ordinance). Assessed only one time per case. When this fee has been charged by a District Court and the case is appealed, it may not be charged again by the Circuit Court.
Credit Card Convenience Fee	407 @ varies (not to exceed 4% of amount paid)
Computer Analysis Fee §§ 16.1-69.48:1.02, 17.1-275.11:1	520 @ actual cost not to exceed \$100 per computer analyzed
DNA New Sample:	
- DNA New Sample (local)	233 @ \$15.00 upon felony and certain misdemeanors
- DNA New Sample (state)	113 @ \$38.00 upon felony and certain misdemeanors
Domestic Violence Fund	195 @ \$2 (part of 460-462)

Drug Offender Fee § 17.1-275(A)(10)	107 @ \$150 (Felony only per charge): \$75 for misdemeanor part of fixed fee account code 471.
DUI Blood (state analysis fee)	133 @ \$25
DUI Convictions	113 @ \$100 on alcohol related violations
Electronic Summons Fee § 17.1-279.1	241 @ not to exceed \$5 on each criminal and traffic violation. Adopted by local ordinance. When this fee has been charged by a District Court and the case is appealed, it is charged again by the Circuit Court per § 17.1-275.5(19)
GPS Tracking § 19.2-123, - 303	520 @ varies. Court may order defendant to pay costs
Failure to Appear	121 @ \$35 assessed only if assessed by district court
Forensic Analysis Witness Fee § 19.2-187.1(F)	113 @ \$50 each time witness summoned and appeared per defendant request
HIV Testing	133 @ varies
Ignition Interlock	113 @ \$20 (only assessed if RDL is ordered)
Internet Crimes Against Children Fund	001 @ \$15 [as of 4/24/14] each felony and misdemeanor conviction. Assessed only one time per case. When this fee has been charged by a District Court and the case is appealed, it may not be charged again by the Circuit Court.
Interpreter Fee	113 @ varies (if court ordered for FTA)
Jail Admission Fee	234 @ \$25 per sentencing event after conviction (by ordinance). Is divided between local law enforcement agencies per local ordinance.
Judgment Interest (state)	109 @ 6%, flat rate since July 2005
Jury Fee:	
- Jury Fee (local)	210 @ \$30/day/juror - local misdemeanor
- Jury Fee (state)	181 @ \$30/day/juror - all state
Local Academy Fee	243 @ varies (by ordinance). Assessed per conviction. When this fee has been charged by a District Court and the case is appealed, it is charged again by the Circuit Court per § 17.1-275(16)
Local Fine	201 @ varies
Local Health Care Fund	248 @ \$25

Local Interest	242 @ APR, 6% flat rate since 7/04
Machine Recording Fee	410 @ \$5/day/drug misd, \$20/day/felony (part of fixed fee)
Methamphetamine Cleanup Fund § 18.2-248, - 248.04, § 15.2-1716.2	151 @ estimated or actual expenses or \$10,000 if expenses cannot be determined
	520 @ actual expenses to innocent property owner and/or locality
OAG Appeal Fee § 1-51	162 @ varies
Psychiatric, Medical §§ 19.2-335, 19.2-336	113 @ varies
Remote Alcohol Monitoring Device § 18.2-270.1	113 @ \$20
Restitution Principal § 19.2-305.1	520 @ varies based on court order with recipient
Restitution Interest § 19.2-305.4	441 @ annual rate (court order)
State Fine	110 @ varies
Time To Pay Fee	137 @ \$10.00 Under § 19.2-354 , this fee cannot be assessed when a circuit fixed felony or misdemeanor fee is assessed.
Toll Fee:	
- Toll Fee – Private (PPP Greenway)	295 @ \$50, \$100, \$250, \$500
- Toll Fee VDOT – No Photo	194 @ \$50, \$100, \$250, \$500
- Toll Fee VDOT – Photo	161 @ \$50, \$100, \$250, \$500
- Toll Fee NON VDOT	295 @ \$50, \$100, \$250, \$500
Transcripts, Extradition	113 @ varies
Transportation Trust Fund § 46.2-341.20:5	164 @ varies for civil penalty on CDL texting while driving violation
Trauma Center Fund § 18.2-270.01	192 @ \$50 for multi-DUI (court order)
Virginia Health Care Fund	108 @ \$25
Virginia Stormwater Management Fund § 62.1-44.19:22	163 @ civil penalty up to \$10,000 for Nutrient Trading Act violations

Type CMS Case & VCC Example	CMS Case Entry & Hearing/Disposition					FAS Preset Code Amount
	Comm By	FM	Va. Code	ACHG: FM	Disp.: CD	
Felony 'MUR-0925-F2'		F	§ 18.2-32			450 @ \$375.00 001 @ \$15.00 244 @ \$20.00
Felony – DUI 'DWI-5406-F6' - 113 @ \$100 for felonies when CMS CODE SECTION = below sections - Driving Under The Influence - Involuntary Manslaughter: Va. Code §§ 18.2-36.1 , 18.2-36.1(A) , and 18.2-36.1(B) - DMV Codes A.18.2-36.1, B.18.2-36.1 - Driving Under the Influence - Maiming: Va. Code § 18.2-51.4 - DMV Codes A.18.2-51.4, B.18.2-51.4, C.18.2-51.4 - Driving Under the Influence (DUI): Va. Code § 18.2-266 - DMV Codes A.18.2-266, B.18.2-266, C.18.2-266, D.18.2-266, E.18.2-266, F.18.2-266, G.18.2-266, H.18.2-266, I.18.2-266; J.18.2-266	GAPL	F	DUI § 18.2-266			450 @ \$375.00 113 @ \$100.00 001 @ \$15.00 244 @ \$20.00
Felony - Drug 'NAR-3042-F9' 107 @ \$150 on fixed fee 450 when CMS CODE SECTION = §§ 18.2-248 , 18.2-248.01 , 18.2-248.1 and sub-paragraphs, 18.2-248.4 , 18.2-248.5 , 18.2-250 , 18.2-250.1 , 18.2-255.1 , 18.2-255.2 , 18.2-256 , 18.2-257 , 18.2-258 , 18.2-258.02 , 18.2-258.1 and sub-paragraphs except H, 18.2-260 , 18.2-260.1 , 18.2-264 , 18.2-266(d) . (see Chapter 7, Title 18.2, Article 1)		F	DRUG § 18.2-248 § 17.1-275.5(A)8 § 17.1-275(A)10			450 @ \$375.00 107 @ \$150.00 001 @ \$15.00 244 @ \$20.00
Felony – Revocation 'PRB-4850-F9'	REIN	F	§ 19.2-306		REV	451 @ \$158.00 001 @ \$15.00 244 @ \$20.00
Felony Reduced to Misdemeanor 'ASL-1313-M1'		F	§ 18.2-57	M		452 @ \$227.00 001 @ \$15.00 244 @ \$20.00

Type CMS Case & VCC Example	CMS Case Entry & Hearing/Disposition					FAS Preset Code Amount
	Comm By	FM	Va. Code	ACHG: FM	Disp.: CD	
Felony Reduced to Misdemeanor– DUI ‘DWI-5413-M1’		F	DUI § 18.2-266	M		452 @ \$227.00 001 @ \$15.00 244 @ \$20.00 113 @ \$100.00
Felony Reduced to Misdemeanor – Drug ‘NAR-3031-M1’		F	DRUG § 18.2-248	M		471 @ \$296.50 001 @ \$15.00 244 @ \$20.00
Felony Reduced to MISD – Revocation ‘PRB-4851-M9’	REFM	M	§ 19.2-306		REV	453 @ \$114.50 001 @ \$15.00 244 @ \$20.00
Misdemeanor ‘ASL-1313-M1’		M	§ 18.2-57			470 @ \$80.00 001 @ \$15.00 244 @ \$20.00
Misdemeanor – DUI ‘DWI-5413-M1’ - 113 @ \$100 for misdemeanors when CMS CODE SECTION = below - Driving Under the Influence (DUI): Va. Code § 18.2-266 . DMV Codes A.18.2-266, B.18.2-266, D.18.2-266, E.18.2-266, G.18.2-266, H.18.2-266 - Driving Under The Influence Under 21 (Zero Tolerance): Va. Code § 18.2-266.1 - Refusal Of Blood/Breath Test: Va. Code § 18.2-268.3 - Driving Under The Influence - Commercial Vehicle: Va. Code § 46.2-341.24 , - DMV Codes A.46.2-341.24, B.46.2-341.24, C.46.2-341.24, D.46.2-341.24, E.46.2-341.24, F.46.2-341.24, G.46.2-341.24, H.46.2-341.24, I.46.2-341.24, J.46.2-341.24, K.46.2- 341.24 - Refusal Of Blood/Breath Test - Commercial Vehicle: Va. Code § 46.2-341.26:3			DUI § 18.2-266			470 @ \$80.00 113 @ \$100.00 001 @ \$15.00 244 @ \$20.00

Type CMS Case & VCC Example	CMS Case Entry & Hearing/Disposition					FAS Preset Code Amount
	Comm By	FM	Va. Code	ACHG: FM	Disp.: CD	
Misdemeanor – Drug ‘NAR-3031-M1’ Note: 471 - Fixed Misdemeanor – Drug @ \$286.50 INCLUDES a \$75 drug offender fee.		M	DRUG § 18.2-248			471 @ \$296.50 001 @ \$15.00 244 @ \$20.00
Misdemeanor – Revocation ‘PRB-4851-9’	REIN	M	§ 19.2-306		REV	472 @ \$77.00 001 @ \$15.00 244 @ \$20.00
Misdemeanor Appeal – Traffic Infraction ‘LIC-6808-M2’ *TRAF = Y for § 46.2-000 violations	GAPL JAPL	I	§ 46.2-300			470 @ \$80.00 460 @ \$51.00 244 @ \$20.00
Misdemeanor Appeal – Traffic Reduced to Infraction ‘LIC-6808-M2’ *TRAF = Y for § 46.2 -000 violations	GAPL JAPL	M	§ 46.2-300	I		470 @ \$80.00 460 @ \$51.00 244 @ \$20.00
Misdemeanor Appeal – Traffic or Criminal ‘ASL-1313-M1’	GAPL JAPL	M	§ 18.2-57			470 @ \$80.00 461 @ \$61.00 001 @ \$15.00 244 @ \$20.00
Misdemeanor Appeal – Traffic or Criminal DUI ‘DWI-5413-M1’	GAPL JAPL	M	DUI § 18.2-266			470 @ \$80.00 461 @ \$61.00 001 @ \$15.00 113 @ \$100.00 244 @ \$20.00
Misdemeanor Appeal – Drug ‘NAR-3031-M1’ Note: 462 - District Appeal Fee – Drug @ \$136.00 INCLUDES a \$75 drug offender fee.	GAPL JAPL	M	DRUG § 18.2-248			471 @ \$296.50 462 @ \$136.00 001 @ \$15.00 244 @ \$20.00

Type CMS Case & VCC Example	CMS Case Entry & Hearing/Disposition					FAS Preset Code Amount
	Comm By	FM	Va. Code	ACHG: FM	Disp.: CD	
Show Cause – Misdemeanor (fail to pay) ‘CON-3289-S9’	OTH	M	§ 19.2-358			470 @ \$ 80.00 001 @ \$15.00 244 @ \$20.00
Failure to Appear – Felony FTA-5019-F6	FTA	F	§ 19.2-128			450 @ \$375.00 001 @ \$15.00 244 @ \$20.00
Failure to Appear – Misdemeanor ‘FTA-5020-M1’	FTA	M	§ 19.2-128			470 @ \$ 80.00 001 @ \$15.00 244 @ \$20.00
Bond Determination – Appeal Note: No DC-40 will be honored for payment of a hearing per § 19.2-124 .	GAPL JAPL	O	§ 19.2-124		RES	No costs imposed
Implied Consent – Post-arrest testing to determine drug or alcohol content of blood Note: 1 st offense civil, 2 nd misdemeanor FM = M		C	§ 18.2-268.3			470 @ \$ 80.00 244 @ \$20.00
Runaway: Child in need of supervision	GAPL JAPL	C	§ 16.1-241			
Train, etc., board without paying fare	GAPL JAPL	C	§ 18.2-160.1			
Recognizance – Complaint and issuance of warrant	GAPL JAPL	C	§ 19.2-20			
Fail to pay restitution	GAPL JAPL	C	§ 19.2-305.2			
Prohibited marriages	GAPL JAPL	C	§ 20-38.1			
Boating – Refuse blood/breath test for intoxication	GAPL JAPL	C	§ 29.1-738.2			

Type CMS Case & VCC Example	CMS Case Entry & Hearing/Disposition					FAS Preset Code Amount
	Comm By	FM	Va. Code	ACHG: FM	Disp.: CD	
Emergency custody – Person on conditional release	GAPL JAPL	C	§ 37.2-913			

Miscellaneous Costs and Fees

Account Code	Amount	Va. Code Section	Description
304	\$20	§ 17.1-275(A)(32)	Certifying original record on appeal. Clerk CANNOT assess this fee on any criminal case. Court would not assess CHMF, Law Library (if adopted by local ordinance), Legal aid or Technology Trust Fund fees
103	\$20	§ 20-15	Marriage License
310	\$10	§ 17.1-275(A)(5)	
306	\$10	§ 17.1-275(A)(15)	Notaries Public
307	\$5	§ 17.1-275(A)(17)	Docketing and indexing a judgment of any other Court of the Commonwealth; noting and filing the assignment of a judgment; issuing an abstract of any recorded judgment. No release fee is now authorized with the exception of Federal Tax Liens per § 55.1-656 .
106	\$5	§ 17.1-279	Technology Trust Fund. Assess fee on every judgment to be docketed in the JLD. Fee is not assessed if entry to be made is tendered by any federal, state, or local government.
307	\$5	§ 8.01-251	Extension of Judgment Lien – Instrument Type EXT under CJD Receipt.
106	\$5		
307	\$20	§ 17.1-275(A)(17)	Docketing, indexing and mailing notice of a foreign judgment (\$5 is for the Technology Trust Fund)
106	\$5	§ 17.1-279	
313/236	50¢ per page	§ 17.1-275(A)(8)	Copies of any paper, record, or electronic image. Court would not assess CHMF, Law Library (if adopted by local ordinance), Legal aid or Technology Trust Fund fees
313	10¢ for each frame	§ 17.1-275(A)(25)	Copies of microfilm images

Account Code	Amount	Va. Code Section	Description
309	\$1.00	§ 29.1-332	Commission on Sportsman License sales
134	As recommended by DGIF	29.1-551	Game Replacement Fee
304	\$10	§ 18.2-308.03	Concealed Handgun Permits application fee
304	\$5	§ 18.2-308.03	Replacement fee for Concealed Handgun Permit address/name change
104	\$5	§ 18.2-308.03	State Police fee for Concealed Handgun Permit
317	\$20	Title 8.9A	Financing Statement (UCC-1) Financing Statement Amendment (UCC-3/UCC-3Ad) – includes: Termination, Continuation, Assignment, Amendment (part information), Changed (New) or Added Information, and Amendment (collateral change) Correction Statement (UCC-3)
315	\$20	§ 8.9A-523 and § 8.9A-525(d)	Information Request (UCC-11)
313	50¢ per page	§ 17.1-275(A)(8)	Copies Requested
315	\$2	§ 17.1-275(A)(9)	Annexing the seal of the court to any paper and writing the certificate of the clerk. (50¢ for attaching the certificate of the judge, if requested.)
307	\$5	§ 55.1-656	Federal Tax Liens. Fee is charged for the filing and again for the release of lien (TTF would not be assessed of Federal Tax liens) Court would not assess CHMF, Law Library (if adopted by local ordinance), Legal aid or Technology Trust Fund fees
304	\$5	§ 17.1-275(A)(45)	Summons to Answer Interrogatories
304	\$5	§ 17.1-275(A)(23)	Subpoena <i>duces tecum</i> if issued by Clerk's Office
304	\$1.50	§ 17.1-275(A)(44)	FiFa-Execution Fee

Account Code	Amount	Va. Code Section	Description
206	\$12 \$12 \$25 \$12	§ 17.1-272(A)(1) § 17.1-272(5) § 17.1-272(B)(3) § 17.1-272(A)(1)	Also, Collect: - Serve Summons - Serve Execution - No Levy or - Serve Execution - Levy on Tangible Property (not garnishments or interrogatories) - Serve Subpoena <i>duces tecum</i>
407	Varies	§ 17.1-275(A)(27)	Credit/Debit card convenience fee: not to exceed 4% of amount paid; or flat fee of \$2 per transaction; or the greater of \$2 or percentage (max 4%) of amount paid.
304 206	\$1.50 \$25	§ 17.1-275(A)(44) § 17.1-272(A)(3)	Issue a Writ of Fieri Facias not attached to a garnishment
Pay direct to Secretary	\$28	§ 2.2-409	Service on Secretary of Commonwealth
Pay direct to DMV	\$28	§ 8.01-310	Service on Commissioner of the Department of Motor Vehicles
415	Up to \$50/mo per subscriber	§ 17.1-276	Remote Access Subscriber Fee.
416	Varies	§ 17.1-293	Officer of Court Remote Access (OCRA) subscriber fee.
423	Up to \$5	§ 17.1-258.3:1	Allows fee of up to \$5 for each land record document filed electronically.
424	Varies	§ 29.1-103	Hunter For The Hungry program donations when purchasing hunting and fishing license.
425	Up to \$5	§ 17.1-258.3:1	Allows fee of up to \$5 for each record certified in digital format.